



CENTRAL BOARD OF SECONDARY EDUCATION

(An Autonomous Organization under the Union Ministry of Human Resource Development, Govt. of India)
"Shiksha Sadan", 17, Rouse Avenue, New Delhi - 110002

SPEED POST

F-1256/Maint.Acad./A.E(E)/2017/

Dt. 24/04/2017

To,

M/s.....

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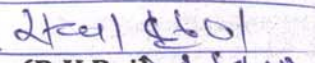
Sub :- Limited Tender for Misc. Civil/Electrical Works in Canteen at CBSE, Shiksha Sadan Building, 17' Rouse Avenue, New Delhi -110002.

Sir,

CBSE intends to invite Limited Tender for Misc. Civil/Electrical Work in Canteen at CBSE, Shiksha Sadan Building, 17' Rouse Avenue, New Delhi-110002. The work shall be got executed through reputed and experienced Civil Contractors registered with CPWD/PWD/MES/MCD/PSU/Semi. Govt./Govt. and reputed organizations. The agency who has successfully completed One similar work costing to Rs.4.50 Lacs or Two works costing to Rs.2.25 Lac each during the last 03 years may only be apply. The Tender complete in all respect along with EMD of Rs. 9,000/- payable in f/o of the Secretary, CBSE, Delhi must be submitted latest by 02/05/2017 up to 02.00 pm and dropped in the **Tender Box placed at Reception Counter, in Shiksha Sadan,17- Rouse Avenue, New Delhi-110002.** Sealed Quotations shall be **opened on 02/05/2017 at 02:30 PM** in the presence of Agencies/Contractors who may like to be present.

Incomplete & conditional Quotations shall summarily be rejected. The Secretary, CBSE, reserves the right to reject any or all Quotations without assigning any reason-thereof.

Your's faithfully,


 (R.K Raj) 24/4/17

Assistant Engineer (Estates)

(1)

**CENTRAL BOARD OF SECONDARY EDUCATION,
Shikhsa Sadan Building, 17' Rouse Avenue, New Delhi - 110002.**

INSTRUCTIONHS TO THE BIDDER

1. Incomplete and conditional Tender shall be summarily rejected.
2. Rates are to be quoted in words and figures without any cutting/overwriting.
3. The agency should quote the rates after visiting the site and proper assessment of work.
4. Prescribed enclosures are to be attached with the Technical Bid.
5. Technical Bids and Price-Bids should be signed by the same Authorized Signatory.
6. Tenders are to be opened in one go in the presence of agencies who may like to be present.
7. Price Bid of those agencies who qualify the Technical Bid (Parameters/Eligibility Criteria of Work Experienced) shall be considered.
8. The Tenders shall be opened on 02/05/2017 at 02:30 pm in the presence of Tenders, who may like to be present.
9. Any additional information required by CBSE in r/o of the work experience shall be submitted by the Tenders within Three days, failing which the offer shall not be entertained.
10. Technical Bid received without of EMD of Rs. 9,000/- in the form of a Demand Draft/ Banker's Cheque shall be summarily rejected.

**(Signature of Authorized Signatory)
With complete address and seal**

Telephone No : _____

Mobile No : _____

Place : _____

Date : _____

(2)
CENTRAL BOARD OF SECONDARY EDUCATION,
Shikhsa Sadan Building, 17' Rouse Avenue, New Delhi - 110002.

Technical Bid

Last Date of Receipt of Tender : 02/05/2017
Up to 02:00 pm

Name of the Work :-Misc. Civil/Electrical Works in Canteen at Shikhsa Sadan Building, 17' Rouse Avenue New Delhi -110002.

1. Credentials of Tender :-

(i) **Name of the Agency :** _____

(ii) **Office Address :** _____

Telephone No : _____

E-mail ID : _____

(iii) **Registration No.:-** _____

(iv) **Service Tax-Regd. No. :-** _____

(v) **PAN No. :-** _____

(vi) **TIN/Vat No.:-** _____

2. Eligibility Criteria :-

a) Two similar Completed works, costing not less than the amount equal to Rs. 4.50 Lacs or Rs. 2.25 Lacs each.

b) One similar completed work of aggregated cost not less than the amount equal to Rs. 4.50 Lacs of the estimated cost. _

3. Experience Last Three Years :- (Support with documentary evidence).

S.No	Year	Name of the Organization	Cost of the Work (Executed)	Officer Concd. In the Organization with T. No	Period Form to
	2015-16				
	2014-15				
	2013-14				

(3)

(ii). Present assignment in Hand : (Supported with documentary evidence).

a). _____

b). _____

c). _____

4. Particulars of EMD:-

Amount Rs. :

DD/BD No's :

Issuing Bank With Date of Issue :

Declarations:- All terms and conditions as mentioned in the Tenders are acceptable to me/us.

(Signature of Authorized Signatory)
With complete address and seal

Telephone No : _____

Mobile No : _____

Place : _____

Date : _____

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Terms and Conditions

1. The work shall be executed as per the approved specifications and CPWD norms.
2. The work is time bound, hence time is the essence of the contract.
3. The work is to be completed within 07 days from award of work/receipt of work order.
4. All the materials shall be got approved from the Engineer-In-Charge before installation.
5. No T & P shall be provided by the Board.
6. Scaffolding shall be arranged by the Contractor.
7. The work shall be executed under the supervision of the Engineer-In-Charge.
8. The measurements shall be recorded jointly.
9. The Contractor will use approved branded **material ISO certified of reputed company.**
10. The rates quoted shall include all material, labour, transportation, all taxes, duties, testing, commissioning, supervision, tools, plants, wastage, sundries, scaffoldings as required mobilization demobilization, transportation etc. and nothing extra shall be payable on this account.
11. **Conditional Tender - Conditional Tender are liable to be rejected.**
12. **SUBLETTING** - The contractor shall not, without the prior approval of the competent authority in writing sublet or assign to any other party or parties, the whole or any portion of the work under the contract. Where such approval is granted, the contractor shall not be relieved of any obligation or duty or responsibility which he undertakes under the contract.
13. **REMOVAL OF UNDESIRABLE PERSON(S)** - The contractor shall, on receipt of a requisition from the Engineer-in-charge, at once remove any person(s) employed by him on the work who, in the opinion of the Engineer- in-charge is unsuitable or undesirable at the site of the work.
14. **Cleaning** : The agency must ensure that the floor area in the corridors are kept neat and clean while working and all dismantled material is removed immediately and shifted to outside the CBSE building
15. **FIRM RATES :-**
The rates quoted by bidder shall remain firm till completion of all works even during the extended period, if any, on any account what so ever. It is provided that the contractor shall not increase any of the rates, quoted in the quotation till the completion of work.
16. **Inspection of Site:** -
The Contractor shall inspect and examine the Site and its surrounding and shall satisfy himself before submitting his tender as to the nature of the Site, the quantities and nature of works and material necessary for the completion of the Works and the means of access to the Site, the accommodation he may require and in general shall himself obtain all necessary information as to risks, contingencies and other circumstances which may influence or affect this quotation.
17. No interest shall be payable to the contractor on the Security Deposit furnished/ recovered from the contractor, by the CBSE.

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18. **MATERIALS :-**

All materials to be provided by the Contractor shall be in conformity with the specifications laid down in the contract and the Contractor shall, if requested by the Engineer- in-Charge, furnish proof to the satisfaction of Engineer- in-Charge in this regard.

19. **Labour:-**

- a) All the workers or employees deployed by the contractors shall be considered the employees of contractor and Board shall not have any liability what so ever in nature in regard to such workers/employees.
 - b) The Contractor shall pay to labour employed by him directly wages not less than fair wages as per Minimum Wages Act. Fair Wage' means wages, which shall include wages for weekly day of rest and other allowances whether for time or piece work, after taking into consideration prevailing market rates for similar employment in the neighborhood but shall not be less than the minimum rates of wages fixed under the payment of Minimum Wages Act.
20. The Contractor shall comply with the provisions of the payment of Wages Act, 1936, Minimum Wages Act, 1948, Employers' Liability Act, 1938. Workmen's Compensation Act, 1923, Industrial Disputes Act, 1947, Maternity Benefit Act, 1970 or any modification thereof or any other law relating thereto and rules made there under from time to time.

~~21.~~ **Urgent Works :-**

If any Urgent work (in respect whereof the decision of the Engineer-in-Charge shall be final and binding) becomes necessary and Contractor is unable or unwilling at once to carry it out, the Engineer- in-Charge may by his own or other workpeople carry it out, as he may consider necessary. If the urgent work shall be such as the Contractor is liable under the contract to carry out at his expenses, the expenses incurred on it by the Board shall be recoverable from the Contractor and be adjusted or set off against any sum payable to him.

22. In case of delay, a penalty @1% per week shall be levied subject to a max of 5%.

23. In case of poor workmanship, the Board shall have the right to rescind the contract and get the work executed through any other agency at the risk & cost of the defaulting contract.

24. In case the work is kept suspended without any valid reason, the Board shall be free to get the remaining work executed through any other agency.

25. The contractor shall be required to provide adequate safety for its workers and the Board shall not be accountable to any kind of injury/accident at site.

26. **Bid Security (EMD) :-**

26.1 The Tenderer shall pay of Rs. 9,000/- (Rupees. Nine Thousand Only) towards Earnest Money Deposit (EMD) along with the Tender in the form of Crossed Demand Draft payable to "The Secretary, " CBSE, Delhi.

26.2 (A). Bid securities of the unsuccessful bidders shall be returned to them after expiry of final bid validity and latest on or before the 30th day after the award of the contract.

(B). Bid Security of successful bidder shall be deducted as defect liability and shall be released after one year.

- 26.3 The Tenders without EMD or partial EMD shall be summarily rejected.
26.4 Earnest Money to successful tenders shall be adjusted in the security deposit.

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27. **Security Deposit** :- 5% amount shall be retained as security for a period of 06 months as defect liability. In case no defect is observed the same shall be released.
28. **Payment Terms** :- No running payment shall be made only final payment will be released to the agency on the basis of actual work done.
29. 10% deviation in quantities would be permitted with obtaining written prior permission from the Board.
30. Extra item if any would be paid on market analyzed rates but the work must be executed with prior approval of Engineer-In-Charge.
31. Income Tax shall be deducted as per rule.
32. Jurisdictions the Court of Delhi.
33. In case of any dispute decision of Secretary, CBSE will be final and binding on both the parties.

**(Signature of Authorized Signatory)
With complete address and seal**

Telephone No : _____

Mobile No : _____

Place : _____

Date : _____

(7)

Schedule of Work

Name of the Work :- Misc. Civil/Electrical Works in Canteen.

Location :- Shiksha Sadan Building, 17' Rouse Avenue, New Delhi-110002.

S. No.	Description of Item	Unit	Qty.	Rates per Unit	
1	52 mm thick cement concrete flooring with concrete hardener topping, under layer 40 mm thick cement concrete 1:2:4 (1 cement : 2 coarsesand : 4 graded stone aggregate 20 mm nominal size) and top layer 12 mm thick cement hardener consisting of mix 1:2 (1 cement hardener mix: 2 graded stone aggregate 6 mm nominal size) by volume, hardening compound mixed @ 2 litre per 50 kg of cement or as per manufacturer's specifications. This includes cost of cement slurry, but excluding the cost of nosing of steps etc. complete (6.50x7.50).	48.75	Sq. Mtr.		
2	Kota stone slabs 20 mm thick in risers of steps, skirting, dado and pillars laid on 12 mm (average) thick cement mortar 1:3 (1 cement: 3 coarse sand) and jointed with grey cement slurry mixed with pigment to match the shade of the slabs, including rubbing and polishing complete. (6x7)	42	Sq. Mtr		

3	Providing & Fixing 40mm thick Arrowcon Board (Cement Fiber) Cabin i/c frame of tubular steel size 75x75mm and 40x40 mm with GS sheet roofing i/c texture paint aluminum window all complete work. (21x14).	294	Sq. Ft.		
4	Wiring for power point width 2x4mm PVC insulated copper wire in PVC conduit channel with modular type 16 Amp Switch & Sockets i/c PVC Box, Earthing the Switch Box & Sockets outlet with same size cables as required.	04	Point		
5	Wiring for Light Plug point width 2x1.5 mm PVC insulated copper wire in PVC conduit channel with modular type 10 Amp Switch & Sockets i/c PVC Box, Earthing the Switch Box & Sockets outlet with same size cables as required.	12	Point		
6	Providing & Fixing LED tube lights 4' long 18 Watt.	5	No's		
7	Providing & Fixing Ceiling Fan of approved make	02	No's		
8	Providing & Fixing Ceiling Fan or approved make.	01	No		
	Amount in Rupees.				
	In Words :-				
	In Figure :-				

Accepted by me
Sign. Of Prop./Manager

Seal of Firm _____
Telephone No: _____

Place : _____
Dated: _____

Name of the Work :- Misc. Civil/Electrical Works in Canteen.**Location :- Shiksha Sadan Building, 17' Rouse Avenue, New Delhi-110002.**

S.N	Description of Items	Qty.	Unit	Rate	Amount in Rs.
Civil Work					
1	52 mm thick cement concrete flooring with concrete hardener topping, under layer 40 mm thick cement concrete 1:2:4 (1 cement : 2 coarsesand : 4 graded stone aggregate 20 mm nominal size) and top layer 12 mm thick cement hardener consisting of mix 1:2 (1 cement hardener mix: 2 graded stone aggregate 6 mm nominal size) by volume, hardening compound mixed @ 2 litre per 50 kg of cement or as per manufacturer's specifications. This includes cost of cement slurry, but excluding the cost of nosing of steps etc. complete (6.50x7.50).	48.75	Sq. Mtr.		
2	Kota stone slabs 20 mm thick in risers of steps, skirting, dado and pillars laid on 12 mm (average) thick cement mortar 1:3 (1 cement: 3 coarse sand) and jointed with grey cement slurry mixed with pigment to match the shade of the slabs, including rubbing and polishing complete. (6x7)	42	Sq. Mtr		
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4	Wiring for power point width 2x4mm PVC insulated copper wire in PVC conduit channel with modular type 16 Amp Switch & Sockets i/c PVC Box, Earthing the Switch Box & Sockets outlet with same size cables as required.	04	Point		
5	Wiring for Light Plug point width 2x1.5 mm PVC insulated copper wire in PVC conduit channel with modular type 10 Amp Switch & Sockets i/c PVC Box, Earthing the Switch Box & Sockets outlet with same size cables as required.	12	Point		
6	Providing & Fixing LED tube lights 4' long 18 Watt.	5	No's		
7	Providing & Fixing Ceiling Fan of approved make	02	No's		
8	Providing & Fixing Ceiling Fan or approved make.	01	No		
	Total Amount				

