



CENTRAL BOARD OF SECONDARY EDUCATION

(An Autonomous Organization under the Union Ministry of Human Resource Development, Govt. of India)
"Shiksha Sadan", 17, Rouse Avenue, New Delhi - 110002

SPEED POST

F-1254/Maint.Acad./A.E(E)/2017/

Dt. 20/02/2017

To,

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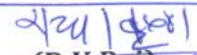
Sub :- Limited Tender for Misc. Civil/Wooden Partition works in CBSE, Shiksha Sadan Building, 17' Rouse Avenue, New Delhi -110002.

Sir,

CBSE intends to invite Limited Tender for Misc. Civil/Wooden Partition works in **CBSE, Shiksha Sadan Building, 17' Rouse Avenue, New Delhi-110002** through agencies having executed minimum two similar works each costing not less than Rs.1.50 Lacs or one similar completed works costing not less than Rs.4.00 Lacs. Rates are to be quoted on the prescribed format annexed herewith. The Tender complete in all respect along with EMD of Rs. 10,000/- payable in f/o of the Secretary, CBSE, Delhi must be submitted latest by 27/02/2017 up to 02: pm and dropped in the Tender Box placed at Ground Floor near **Reception Counter, in CBSE, Shiksha Sadan,17- Rouse Avenue, New Delhi-110002**. The Tenders shall be opened on same day at 03:00 pm in the presence of the Tenderers who may wish to be present.

Incomplete & conditional Tenders shall summarily be rejected. The Secretary, CBSE, reserves the right to reject any or all the Tender without assigning any reason thereof.

Your's faithfully,



(R.K Raj)
Assistant Engineer (Estates) 20/2/17

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**CENTRAL BOARD OF SECONDARY EDUCATION,
Shikhsa Sadan Building, 17' Rouse Avenue, New Delhi – 110002.**

INSTRUCTIONS TO THE AGNECY

1. Incomplete and conditional Tenders shall be summarily rejected.
2. Rates are to be quoted in words and figures without any cutting/overwriting.
3. The agency should quote the rates after visiting the site and proper assessment of work.
4. Price Bids and all paper of Tender should be signed by the same Authorized Signatory.
5. The Tenders shall be opened on 27/02/2017 at 03:00 pm in the presence of Tenders, who may like to be present.
6. Any additional information required by CBSE in r/o of the work experience shall be submitted by the Tenders within Three days, failing which the offer shall not be entertained.
7. Technical Bid received without of EMD of Rs. 10,000/- in the form of a Demand Draft/ Banker's Cheque shall be summarily rejected.

**(Signature of Authorized Signatory)
With complete address and seal**

Telephone No : _____

Mobile No : _____

Place : _____

Date : _____

**CENTRAL BOARD OF SECONDARY EDUCATION,
Shikhsa Sadan Building, 17' Rouse Avenue, New Delhi – 110002
Technical Bid**

**Last Date of Receipt of Tender: 27/02/2017
Up to 2:00 pm**

**Name of the Work :- Misc. Civil/Wooden Partition work in Library of Shikhsa Sadan
Building, 17' Rouse Avenue New Delhi -110002.**

1. Credentials o Tender :-

1.1 Name of the Agency

: _____

1.2 Office Address :

-

Telephone No :

E-mail ID :

1.3 Registration No: --

1.4 Service Tax-Regd. No :-

1.5 PAN No. :-

1.6 TIN/Vat No. :-

2. Experience Last Three Years :- (Supported with documentary evidence).

- (a) Two similar completed works costing not less the amount equal to 60% of the estimated cost i.e. Rs.3.00 Lacs (Rupees. Three Lacs Only).

- (b) One similar completed works of aggregate cost not less than the amount equal to 80% of the estimated cost of Rs. 4.00 Lacs (Rupees. Four Lacs Only).

2.1 Contract details fulfilling eligibility criteria :

S.No	Year	Name of the Organization	Cost of the Work (Executed)	Officer Concd. In the Organization with T. No	Period Form to
	2015-16				
	2014-15				
	2013-14				

3. Present assignment in Hand : (Supported with documentary evidence).

- a). _____
b). _____
c). _____

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4. Earnest Money Deposit (EMD) :-

Particulars of EMD:-

Amount Rs. :

DD/BD No's :

Issuing Bank With Date of Issue :

Declarations:- All terms and conditions as mentioned in the Tenders are acceptable to me/us.

**(Signature of Authorized Signatory)
With complete address and seal**

Telephone No : _____

Mobile No : _____

Place : _____

Date : _____

Schedule of Work**Name of the Work :- Misc. Civil/Wooden Partition work in Library.****Location :- Shiksha Sadan Building, 17' Rouse Avenue, New Delhi-110002.**

S.N	Description of Items	Qty.	Unit	Rate	Amount in Rs.
1	Dismantling of existing Structural Glazing of outside of building and stacking of dismantled aluminum Sections & Glass material as per direction of Engineer-In-Charge.	01	Job		
2	Dismantling of existing wooden Cup Board/ Aluminum Partitions/Doors Windows/Tables and Wooden Paneling i/c stacking of un serviceable material as per direction of Engineer-In-Charge.	01	Job		
3	Disposal of Malwa Laying inside the building premises .	22	Load		
4	Brick Work with Common Burnt Clay F.P.S (non-modular) bricks of class designation 7.5 in super structure above plinth level up to floor V level in all shapes and size in Size in Cement Mortar 1:4 (1 cement :4 coarse sane).	0.52	Cum.		
5	Providing and Fixing Italian Marble over Wooden Book Shelf and Window Sill of approved Colour and Design i/c side moulding all complete work.	3.10	SQ. Mtr.		
6	Providing and Fixing etching glass with CBSE Logo as per approved design.	01	Job		
7	Providing and Fixing refractive Glass Film Structure glazing of reputed company make (Garware/Modi) i/c cleaning etc. all complete.	01	Job		
8	Providing and Fixing Wooden Flooring of reputed company make (Pergo)/Vista/Tuff as per approved pattern Colour and design i/c site moulding all complete.	24	SQ. Mtr		
9	Providing and Fixing mineral Board Tiles False Ceiling of Size 600x600 mm as per approved colour and design with G.I powder coated Frame Tied with fastener all complete work.	29	SQ. Mtr.		
10	Providing and Fixing Teak Wood Frame of size 5"x3" for Windows with Wooden Panelled shutter of size 4"x1 ½ with 6 mm Glass Panes and other portion of window frame fixed with 10 mm thick (both side) Toughened Glass i/c all necessary fittings all complete work.	11.50	SQ. Mtr.		
11	Providing & Fixing of Book Shelf made with 19 mm board both side laminate, partition and self i/c Glass Shutter with Teak Wood Molding i/c polishing all complete work as per direction of Engineer-In-Charge.	28	SQ. Mtr		
	In Figure				
	In Word				
	Total Amount				

Accepted by me
Sign.Of Prop./Manager

Seal of Firm _____

Telephone No : _____

Place : _____

Dated: _____

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Terms and Conditions

1. The work shall be executed as per the approved specifications and CPWD norms.
2. The work is time bound, hence time is the essence of the contract.
3. The work is to be completed within 07 days from award of work/receipt of work order.
4. All the materials shall be got approved from the Engineer-In-Charge before installation.
5. No T & P shall be provided by the Board.
6. Scaffolding shall be arranged by the Contractor.
7. The work shall be executed under the supervision of the Engineer-In-Charge.
8. The measurements shall be recorded jointly.
9. The Contractor will use approved branded **material ISO certified of reputed company**.
10. The rates quoted shall include all material, labour, transportation, all taxes, duties, testing, commissioning, supervision, tools, plants, wastage, sundries, scaffoldings as required mobilization demobilization, transportation etc. and nothing extra shall be payable on this account.
11. **Conditional Quotation - Conditional Quotation are liable to be rejected.**
12. **SUBLETTING** - The contractor shall not, without the prior approval of the competent authority in writing sublet or assign to any other party or parties, the whole or any portion of the work under the contract. Where such approval is granted, the contractor shall not be relieved of any obligation or duty or responsibility which he undertakes under the contract.
13. **REMOVAL OF UNDESIRABLE PERSON(S)** - The contractor shall, on receipt of a requisition from the Engineer-in-charge, at once remove any person(s) employed by him on the work who, in the opinion of the Engineer-in-charge is unsuitable or undesirable at the site of the work.
14. **Cleaning** : ensure that the floor area in the corridors are kept neat and clean while working and all dismantled material is removed immediately and shifted to outside the CBSE building
15. **FIRM RATES :-**
The rates quoted by bidder shall remain firm till completion of all works even during the extended period, if any, on any account what so ever. It is provided that the contractor shall not increase any of the rates, quoted in the quotation till the completion of work.
16. **Inspection of Site: -**
The Contractor shall inspect and examine the Site and its surrounding and shall satisfy himself before submitting his tender as to the nature of the Site, the quantities and nature of works and material necessary for the completion of the Works and the means of access to the Site, the accommodation he may require and in general shall himself obtain all necessary information as to risks, contingencies and other circumstances which may influence or affect this quotation.
17. No interest shall be payable to the contractor on the Security Deposit furnished/ recovered from the contractor, by the CBSE.

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18. MATERIALS :-

All materials to be provided by the Contractor shall be in conformity with the specifications laid down in the contract and the Contractor shall, if requested by the Engineer- in-Charge, furnish proof to the satisfaction of Engineer- in-Charge in this regard.

19. Labour:-

- a) All the workers or employees deployed by the contractors shall be considered the employees of contractor and Board shall not have any liability what so ever in nature in regard to such workers/employees.
- b) The Contractor shall pay to labour employed by him directly wages not less than fair wages as per Minimum Wages Act. Fair Wage' means wages, which shall include wages for weekly day of rest and other allowances whether for time or piece work, after taking into consideration prevailing market rates for similar employment in the neighborhood but shall not be less than the minimum rates of wages fixed under the payment of Minimum Wages Act.

20. The Contractor shall comply with the provisions of the payment of Wages Act, 1936, Minimum Wages Act, 1948, Employers' Liability Act, 1938. Workmen's Compensation Act, 1923, Industrial Disputes Act, 1947, Maternity Benefit Act, 1970 or any modification thereof or any other law relating thereto and rules made there under from time to time .

21. Urgent Works :-

22.

If any Urgent work (in respect whereof the decision of the Engineer-in-Charge shall be final and binding) becomes necessary and Contractor is unable or unwilling at once to carry it out, the Engineer-in-Charge may by his own or other workpeople carry it out, as he may consider necessary. If the urgent work shall be such as the Contractor is liable under the contract to carry out at his expenses, the expenses incurred on it by the Board shall be recoverable from the Contractor and be adjusted or set off against any sum payable to him.

22. In case of delay, a penalty @1% per week shall be levied subject to a max of 5%.

23. In case of poor workmanship, the Board shall have the right to rescind the contract and get the work executed through any other agency at the risk & cost of the defaulting contract.

24. In case the work is kept suspended without any valid reason, the Board shall be free to get the remaining work executed through any other agency.

25. The contractor shall be required to provide adequate safety for its workers and the Board shall not be accountable to any kind of injury/accident at site.

26. Bid Security (EMD) :-

(a). Bid securities of the unsuccessful to provide bidders shall be returned to them after expiry of final bid validity and latest on or before the 30th day after the award of the contract.

(b). Bid Security of successful bidder shall be refunded on receipt of performance security.

26.1 The Tenders without EMD of partial EMD shall be summarily rejected.

26.2 Earnest Money to successful Tender shall be adjusted in the Security Deposit.

27. **Security Deposit :-** 5% amount shall be retained as security for a period of 06 months as defect liability. In case no defect is observed the same shall be released.

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28. 10% deviation in quantities would be permitted with obtaining written prior permission from the Board.
29. **Payment Terms :-** No running payment shall be made only final payment will be released as per actual work done by agency.
30. Extra item if any would be paid on market analyzed rates but the work must be executed with prior approval of Engineer-In-Charge.
31. Income Tax shall be deducted as per rule.
32. Jurisdiction the Court of Delhi.
33. In case of any dispute decision of Secretary, CBSE will be final and binding on both the parties.

(Signature of Authorized Signatory)
With complete address and seal

Telephone No : _____
Mobile No : _____
Place : _____
Date : _____