



सिद्धिमूलं प्रबन्धनम्
भा. प्र. सं. इन्दौर
IIM INDORE

भारतीय प्रबंध संस्थान इन्दौर

प्रबंध शिखर, राऊ-पीथमपुर रोड, इन्दौर - 453 556 (म. प्र.), भारत

INDIAN INSTITUTE OF MANAGEMENT INDORE

Prabandh Shikhar, Rau-Pithampur Road, Indore - 453 556 (M.P.), India

Prof. (Dr.) Prashant Salwan, *PhD.*
Chairperson, MDP

IIMI/MDP/2019-20
November 13, 2019

To,
Ms Anita Karwal
Chairperson
Central Board of Secondary Education
New Delhi

Kind attention: Dr. Biswajit Saha, Director (Training), CBSE

Sub: Proposal for conducting Leadership Training Programme for Central Board of Secondary Education, New Delhi

Dear Madam,

This is with reference to your letter no. CBSE/Dir(Trg)/2019/17908 dated October 30, 2019 for conducting Leadership Training Programme for Central Board of Secondary Education, New Delhi.

As desired, enclosed herewith please find our proposal for conducting the programme.

Trust the proposal meets your requirements. We would appreciate if you could please confirm the programme and the financials so as to enable us to proceed further.

We look forward to a long term relationship with CBSE, New Delhi

With Best regards

Prashant Salwan

Encl.: Proposal



INDIAN INSTITUTE OF MANAGEMENT INDORE
Prabandh Shikhar, Rau-Pithampur Road, INDORE 453 556 (India)

**PROPOSAL FOR CONDUCTING LEADERSHIP TRAINING PROGRAMMES FOR
CENTRAL BOARD OF SECONDARY EDUCATION, NEW DELHI**

1. **Programme:** Leadership Development Programme
2. **Programme Duration & Dates:** 3 or 5 working days, on mutually convenient dates. Each day would have 5 sessions of 75 minutes each, of which one session will be assigned to the participants for self-preparation/case analysis/group work.
3. **Programme Location:** Indore Campus, IIM Indore
4. **Programme Content:** An indicative coverage for the programme would broadly belong to the learning set as mentioned in your letter no. CBSE/Dir(Trg)/2019/17908 dated October 30, 2019.

However, the content may further be customized by the programme faculty team, on finalization of the programme in consultation with CBSE, New Delhi. The programme design including the faculty, session schedule, level of topics covered and training methodology would broadly map the participants' profile, work experience, learning and managerial capabilities and the most appropriate training output, as assessed by the programme faculty team.

5. **Participant Profile:** Principals and Vice Principals of Schools Affiliated to CBSE
6. **Programme Budget:**

- (i) 3 Day Programme Fee on single occupancy basis: Rs. 8,25,000/- (Rupees eight lac twenty five thousand only). The fee includes course fee, programme design and coordination, course kit, reading material, cases, certificates & folder, group photograph and board & lodging charges.

Board and lodging are on single occupancy AC rooms from noon of the day before the first day to noon of the day after the last day of the programme. While usually, participants of all programmes stay on campus, in case accommodation is not available on campus suitable alternate arrangements will be made outside the campus.

The programme fee, as above, is for a maximum of 25 participants. In case the training happens in more than one batch, each such batch will be charged with the minimum programme fee of Rs. 8,25,000/- incorporating a maximum of 25 participants. For every additional participant over and above 25, the programme fee will be charged extra @ Rs. 33,000/- (Rupees thirty three thousand only) per participant.

- (ii) 5 Day Programme Fee on single occupancy basis: Rs. 11,75,000/- (Rupees eleven lac seventy five thousand only). The fee includes course fee, programme design and coordination, course kit, reading material, cases, certificates & folder, group photograph and board & lodging charges.

Board and lodging are on double occupancy basis, AC rooms from noon of the day before the first day to noon of the day after the last day of the programme. While



usually, participants of all programmes stay on campus, in case accommodation is not available on campus suitable alternate arrangements will be made outside the campus.

The programme fee, as above, is for a maximum of 25 participants. In case the training happens in more than one batch, each such batch will be charged with the minimum programme fee of Rs. 11,75,000/- incorporating a maximum of 25 participants. For every additional participant over and above 25, the programme fee will be charged extra @ Rs. 47,000/- (Rupees forty seven thousand only) per participant.

- (iii) 3 Day Programme Fee on double occupancy basis: Rs. 7,50,000/- (Rupees seven lac fifty thousand only). The fee includes course fee, programme design and coordination, course kit, reading material, cases, certificates & folder, group photograph and board & lodging charges.

Board and lodging are on double occupancy basis, AC rooms from noon of the day before the first day to noon of the day after the last day of the programme. While usually, participants of all programmes stay on campus, in case accommodation is not available on campus suitable alternate arrangements will be made outside the campus.

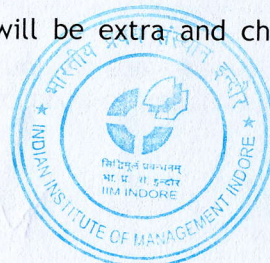
The programme fee, as above, is for a maximum of 25 participants. In case the training happens in more than one batch, each such batch will be charged with the minimum programme fee of Rs. 7,50,000/- incorporating a maximum of 25 participants. For every additional participant over and above 25, the programme fee will be charged extra @ Rs. 30,000/- (Rupees thirty thousand only) per participant.

- (iv) 5 Day Programme Fee on double occupancy basis: Rs. 10,62,500/- (Rupees ten lac sixty two thousand five hundred only). The fee includes course fee, programme design and coordination, course kit, reading material, cases, certificates & folder, group photograph and board & lodging charges.

Board and lodging are on double occupancy basis, AC rooms from noon of the day before the first day to noon of the day after the last day of the programme. While usually, participants of all programmes stay on campus, in case accommodation is not available on campus suitable alternate arrangements will be made outside the campus.

The programme fee, as above, is for a maximum of 25 participants. In case the training happens in more than one batch, each such batch will be charged with the minimum programme fee of Rs. 10,62,500/- incorporating a maximum of 25 participants. For every additional participant over and above 25, the programme fee will be charged extra @ Rs. 42,500/- (Rupees forty two thousand five hundred only) per participant.

- (v) Pickup and drop charges: Pooled Airport/ Railway station pickup and drop charges per batch will be Rs. 37,500/- (@ Rs. 1500/- per participant). However, to avail pickup and drop the complete itinerary of all participants has to be given to IIM Indore at least three working days prior to the commencement date of the programme.
- (vi) Taxes: Taxes (GST) as applicable will be extra and charged on actual basis. The present rate is 18 %.



7. **Payment:**

- (i) Terms of Payment: 60% of the programme fee is payable in advance at least a week before the commencement of the programme, and the balance 40% to be paid within one week of the receipt of our Invoice on completion of the programme.
- (ii) Mode of Payment: All payments to be made through ECS/RTGS/NEFT only.

8. **Certification:**

IIM Indore will provide 'Certificate of Participation' to participants on successful completion of the programme.

9. **Validity:**

This proposal is valid only for the programme(s) happening within the financial year ending March 31, 2020.



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