

CBSE | DEPARTMENT OF SKILL EDUCATION

BUSINESS ADMINISTRATION (SUBJECT CODE 833)

CLASS XII (SESSION 2021-2022)
BLUE-PRINT FOR SAMPLE QUESTION PAPER FOR TERM -II

Max. Time Allowed: 1½ Hours (90 min)

Max. Marks: 35

PART A - EMPLOYABILITY SKILLS (05 MARKS):

UNIT NO.	NAME OF THE UNIT	NO. OF QUESTIONS - VSA (1 MARK EACH)	NO. OF QUESTIONS - SA (2 MARKS EACH)	NO. OF QUESTIONS - LA (4 MARKS EACH)	TOTAL NUMBER OF QUESTIONS
4	Entrepreneurial Skills-IV	2	1	-	3
5	Green Skills-IV	2	1	-	3
TOTAL QUESTIONS		04	02	-	06
NO. OF QUESTIONS TO BE ANSWERED		Any 3	Any 1	-	04
TOTAL MARKS		3 x 1 = 3 Marks	1 x 2 = 2 Marks	-	05 Marks

PART B - SUBJECT SPECIFIC SKILLS (30 MARKS):

UNIT NO.	NAME OF THE UNIT	NO. OF QUESTIONS - VSA (1 MARK EACH)	NO. OF QUESTIONS - SA - I (2 MARKS EACH)	NO. OF QUESTIONS - SA - II (3 MARKS EACH)	NO. OF QUESTIONS - LA (4 MARKS EACH)	TOTAL NUMBER OF QUESTIONS
4.	Communication	1	1	1	-	3
5.	Motivation	2	1	1	1	5
6.	Leadership	2	2	1	1	6
7.	Social Responsibility	1	1	1	1	4
8.	Information Technology and Business	1	1	1	-	-
TOTAL QUESTIONS		07	06	05	03	21
NO. OF QUESTIONS TO BE ANSWERED		05	04	03	02	14
TOTAL		5 x 1 = 05	4 x 2 = 08	3 x 3 = 09	2 x 4 = 08	30
TOTAL MARKS		30 + 5 = 30 MARKS				

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Max. Marks: 35

General Instructions:

1. Please read the instructions carefully
2. This Question Paper is divided into 03 sections, viz., Section A, Section B and Section C.
3. Section A is of 05 marks and has 06 questions on Employability Skills.
 - a) Questions numbers 1 to 4 are one mark questions. Attempt any three questions.
 - b) Questions numbers 05 and 06 are two marks questions. Attempt any one question.
4. Section B is of 22 marks and has 18 questions on Subject specific Skills.
 - a) Questions numbers 7 to 13 are one mark questions. Attempt any five questions.
 - b) Questions numbers 14 to 19 are two marks questions. Attempt any four questions.
 - c) Questions numbers 20 to 24 are three marks questions. Attempt any three questions.
5. Section C is of 08 marks and has 03 competency-based questions.
 - a) Questions numbers 25 to 27 are four marks questions. Attempt any two questions.
6. Do as per the instructions given in the respective sections.
7. Marks allotted are mentioned against each section/question.

SECTION A

(3+2 = 5 marks)

Answer any 03 questions out of the given 04 questions		1 x 3 = 3
Q.1	List any two driving factors which motivate a person to start a new business venture.	1
Q.2	Who is the founder of the newly listed firm FSN E-Commerce Ventures Ltd. (Nykaa)?	1
Q.3	Name any two types of renewable energy sources.	1
Q.4	Which state leads in terms of installed capacity of solar energy?	1
Answer any 01 question out of the given 02 questions		2 x 1=2
Q.5	List the barriers faced by an entrepreneur in his entrepreneurial journey?	2
Q.6	What do you understand by green jobs?	2

SECTION B**(5+8+9 = 22 marks)**

Answer any 05 questions out of the given 07 questions		1 x 5=5
Q.7	Besides clarity, correctness, courtesy, consideration and completeness, there are two more Cs. Name the same.	1
Q.8	Which theories focus on the needs a person is trying to satisfy and the features of the work environment that seem to satisfy those needs?	1
Q.9	Who introduced the concept of hierarchy of needs?	1
Q.10	Name any two entities that are responsible for protecting the environment.	1
Q.11	What step a leader should take when employees are bothered about any anticipated change in the organisation?	1
Q.12	Which leadership style provides high level of motivation to the employees?	1
Q.13	What is meant by E-business?	1
Answer any 04 questions out of the given 06 questions		2 x 4=8
Q.14	Give the meaning of the term communication barrier.	2
Q.15	What is meant by the concept of leadership?	2
Q.16	State any four characteristics of a good leader.	2
Q.17	State any four advantages of Information Technology in a business.	2
Q.18	Give any four reasons to keep the employees motivated.	2
Q.19	How are business and society related to each other?	2
Answer any 03 questions out of the given 05 questions		3 x 3=9
Q.20	Explain any two types of hurdles faced during the communication process.	3
Q.21	Discuss in detail the scope of E-business in current scenario.	3
Q.22	Briefly explain any two financial and any two non-financial incentives.	3
Q.23	Describe any six benefits which a company can provide to the society	3
Q.24	Give any three points of difference between the autocratic leaders and democratic leaders.	3

SECTION C**(2 x 4 = 8 marks)****(COMPETENCY BASED QUESTIONS)**

Answer any 02 questions out of the given 03 questions		4 x 2=8
Q.25	Leadership style is a method in which supervisor supervises and directs his team." In the light of this statement, discuss any two different types of leadership styles.	4
Q.26	Explain the advantages that a firm can reap by being socially responsible.	4
Q.27	Describe any four types of theories of motivation.	4