

CBSE | DEPARTMENT OF SKILL EDUCATION

FRONT OFFICE OPERATIONS (SUBJECT CODE -410)

CLASS X (SESSION 2021-2022) MARKING SCHEME FOR TERM -1

Max. Time Allowed: 1 Hour

Max. Marks: 25

SECTION A

Answer any 5 questions out of the given 6 questions on Employability Skills (1 x 5 = 5 marks)

1.	b) CTRL+Z	1
2.	c)Email	1
3.	a) Self-Motivation	1
4.	(d) .txt	1
5.	b) External	1
6.	c) Feedback	1

SECTION B

Answer any 15 questions out of the given 20 questions (1 x 15 = 15 marks)

7.	c) Lucknow	1
8.	d) Expensive and showy watches	1
9.	c) Calmness	1
10.	b) Abu Dhabi	1
11.	c) Physical Ability	1
12.	d) Personal hygiene	1
13.	b) Chronicle	1
14.	c) Beard	1
15.	d) Memorizing Skill	1
16.	a) Baht	1
17.	c) 9W	1
18.	c) It transfers bacteria between your mouth and hands.	1
19.	c) Rings	1
20.	c) Moscow	1
21.	b) Patience	1
22.	d) Necessity	1
23.	b) Ottawa	1
24.	c)The standard of the establishment	1
25.	b) Communication Skills	1
26.	b) Only black Bindi, small in size (1 cm diameter) is permitted	1

SECTION C
(COMPETENCY BASED QUESTIONS)

Answer any 5 questions out of the given 7 questions

(1 x 5 = 5 marks)

27.	d) Oxford Shoe	1
28.	c)EK	1
29.	b) Punctuality	1
30.	c)Yen	1
31.	b)1/2 cm diameter	1
32.	c) Calmness	1
33.	b) Newspaper	1