



केन्द्रीय माध्यमिक शिक्षा बोर्ड

(शिक्षा मंत्रालय, भारत सरकार के अधीन एक स्वायत्त संगठन)

CENTRAL BOARD OF SECONDARY EDUCATION

(An Autonomous Organisation Under the Ministry of Education, Govt. of India)



CBSE/ACAD/AD(MS)/2026

Date: 30.07.2026

Circular No: Acad-51/2026

All the Heads of Schools affiliated to CBSE

Subject: Establishing National Service Scheme (NSS) in Schools Under Self-Financing Unit (SFU) Scheme - reg.

Dear Principal

National Service Scheme (NSS) is a flagship youth development program launched in 1969 with the core objective of 'Education through Service'. Over the years, NSS has successfully bridged the gap between campus and community, benefitting over 8.4 crore students and actively building leadership, empathy and social responsibility in our youth.

The Ministry of Youth Affairs and Sports, Govt. of India is expanding the footprint of MY Bharat NSS across educational institutions by actively promoting the Self-Financing Unit (SFU) model. This mechanism empowers schools and colleges to establish NSS units (typically consisting 50 to 100 volunteers) and engage students in community building, even amidst existing budgetary constraints for government funded units.

The schools may establish NSS Self Financing Units in schools which will provide the students early exposure to immersive community projects and national integration initiatives. The operational guidelines for self-financing units of NSS, proforma for submission of proposal for establishment of Self-Financing Unit (SFU) under National Service Scheme (NSS), and the brochure of the same is attached in Annexure 1.

With best wishes!

Dr. Praggya M Singh
Professor and Director (Academics)

Copy to the respective Heads of Directorates, Organizations and Institutions with a request to disseminate the information to all the schools under their jurisdiction:

1. The Commissioner, Kendriya Vidyalaya Sangathan, 18 Institutional Area, Shaheed Jeet Singh Marg, New Delhi-16
2. The Commissioner, Navodaya Vidyalaya Samiti, B-15, Sector-62, Institutional Area, Noida-201309
3. The Secretary, Eklaya Model Residential Schools (EMRS), Ministry of Tribal Affairs, Government of India.
4. The Secretary, Sainik Schools Society, Room No. 101, D-1 Wing, Sena Bhawan, New Delhi-110001
5. The Chairman, Odisha Adarsha Vidyalaya Sangathan, N-1/9, Near Doordarshan Kendra, PO Sainik School Nayapalli, Bhubaneswar, Odisha-751005



सी.बी.एस.ई. एकीकृत कार्यालय परिसर, सेक्टर-23, फेज 1, द्वारका, नई दिल्ली -110077
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6. The Director of Education, Directorate of Education, Govt. of NCT of Delhi, Old Secretariat, Delhi-110 054
7. The Director of Public Instructions (Schools), Union Territory Secretariat, Sector 9, Chandigarh-160017
8. The Director of Education, Govt. of Sikkim, Gangtok, Sikkim –737101
9. The Director of School Education, Govt. of Arunachal Pradesh, Itanagar –791 111
10. The Director of Education, Govt. of A&N Islands, Port Blair – 744101
11. The Director of School Education, Ladakh, Room No.101-102, Ground Floor, Council Secretariat, Kurbathang, Kargil - Ladakh
12. The Director of School Education, Andhra Pradesh, 3rd Floor, B block, Anjaneya Towers, VTPS Rd, Bhimaraju Gutta, Ibrahimpatnam, Andhra Pradesh – 521 456
13. The Director, Jharkhand Education Project Council, Ranchi, Jharkhand
14. The Director, Sambhota Tibetan Schools Society (STSS), Central Tibetan Administration (CTA), Dharamshala, HP
15. The Additional Director General of Army Education, A –Wing, Sena Bhawan, DHQ, PO, New Delhi-110001
16. The Secretary AWES, Integrated Headquarters of MoD (Army), FDRC Building No. 202, Shankar Vihar (Near APS), Delhi Cantt-110010
17. The Director, Navy Education Society, Directorate of Naval Education, Naval Headquarters, Ministry of Defence, West Block-V, RK Puram, Delhi – 110066
18. JS to Chairperson, CBSE
19. Secretary/ Controller of Examinations/ All Directors, CBSE
20. All Professor & Directors, CBSE
21. All Regional Directors/ Regional Officers of CBSE with the request to send this circular to all the Heads of the affiliated schools of the Board in their respective regions
22. All Joint Secretary/ Deputy Secretary/ Under Secretary/ Assistant Secretary, CBSE
23. All Associate Professor & Additional Directors, Assistant Professor & Joint Directors, Assistant Professor & Deputy Directors, Assistant Professor & Assistant Directors, CBSE
24. All Head(s)/ In-Charge(s), Centre of Excellence, CBSE
25. In charge IT Unit with the request to put this Circular on the CBSE Academic Website
26. In-Charge, Library
27. Record File

Sd/-
Professor and Director (Academics)



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OPERATIONAL GUIDELINES FOR SELF FINANCING UNITS OF NSS

1. INTRODUCTION

1.1. Background: The National Service Scheme (NSS), a voluntary and value based student youth programme is one of the major youth schemes being operated in the Ministry of Youth Affairs & Sports. It was launched during the birth centenary celebration of Mahatma Gandhi on 24th September 1969 in 37 universities involving 40,000 students in pursuance of one of the recommendations of the Education Commission, 1964-65. NSS, presently (2009-2010) has 32.5 lakh volunteers, in 205 Universities, 14698 Colleges, 1196 Technical Institution, 8174 (+2) Schools and 42 (+2) Senior Secondary Boards/Councils and Directorates of Vocational Education. During its 41 years of fruitful existence more than 3.63 crore students have so far benefited from this largest student-volunteership programme in the world.

1.2. Aims & Objectives: The aims and objectives of the NSS are: (i) to render service to the community while studying in an educational institution; (ii) to arouse the social conscience among students; (iii) to provide them with an opportunity to work creatively and constructively with the community around the educational campus; and (iv) to put the education they receive to concrete social use; and specifically, (i) to work with and among the people; (ii) to engage in creative and constructive social action; (iii) to enhance knowledge of oneself and the community through a face to face with reality; (iv) to use the knowledge gained in the class room in a practical way for mitigating at least some of the social problems; and (v) to gain skills in programme development to be able to be self-employed. The goals are to achieve improvement in personality, leadership potential, national outlook and a sense of civic responsibility.

1.3. Motto: The motto of the NSS is 'NOT ME BUT YOU'. This expresses the essence of democratic living and upholds the need to appreciate the other man's point of view first and to show consideration for fellow human beings. It also underlines that the welfare of the individual is ultimately dependent on the welfare of society as a whole. NSS attempts to establish meaningful linkages between "Campus and Community", "College and Village" and "Knowledge and Action".

1.4. Programmes: The basic unit of NSS consists of 50 or 100 volunteers at school/college level headed by a Programme Officer (usually a lecturer). At the University level, the NSS is looked after by Programme Coordinators (Full-time or Part-time Readers). The State Liaison Cell at the State Secretariat is fully responsible for the implementation of the scheme including timely release of grants to the NSS institutions. The NSS has two types of programmes, viz., (a) Regular activities and (b) Special Camping programmes. Under the "Regular Activities", students are expected to work as volunteers for a continuous period of two years, rendering community service for a minimum of 120 hours per annum. The activities under Regular Programme include improvement of campuses, tree plantation, constructive work in adopted villages and slums; work in welfare institutions, blood

donation, adult and non-formal education, health, nutrition, family welfare, AIDS awareness campaign etc.

Under Special Camping Programme, a camp of 07 days' duration is conducted every year in the adopted area on a specific theme like "Youth Against Famine", "Youth Against Dirt and Disease", "Youth for Development", "Youth for Mass Literacy", etc. New dimensions have been added in recent years by integrating AIDS Awareness Campaign for student youth under "Universities Talk AIDS/Student Talk AIDS" Programme and "Watershed Management and Wasteland Development Programmes" into the NSS Programme. The theme for the Special Camping Programme for the years 2006-2007 to 2008-2009 was "Healthy Youth for Healthy India". The Special Camping theme for the year 2009-10 is spread over five core areas given below:

1. Environment including preservation of natural resources and conservation of cultural/historical heritage;
2. Health, public sanitation and personal hygiene;
3. Rural development including project identification, programme formation, implementation and evaluation;
4. Education and literacy including legal awareness; and
5. Emergency interventions including trauma care, initial counseling and data collection

2. THE RATIONALE

2.1. Education is a price commodity, especially in India. For every child in school or college there are much more of them, who either could not make it or who never get a chance to make it. The higher the level; the more the competition. This makes it incumbent upon a student of higher learning to return something to the society for the opportunity he/she got at the cost of others. NSS provides one such opportunity to a student through community service to return the social debts in his/her own way.

2.2. Although NSS has grown 70 times during its 41 years of existence it has not been able to cover 20 percent of the student community. Nor is it possible for the government to provide fund for universalisation of NSS. At the same time there is a spurt in demand to set up new NSS units in schools and colleges without tagging to the conditionality of funding by government. There is scope to de-link NSS operation from funding for the Institutions, which are willing and capable to generate their own resource for programme activities. It is expected that this de-linking will expand the outreach of NSS and at the same time provide space to finance public funding to more deserving and needy institutions in an equitable manner.

3. PROCEDURE FOR APPLICATION

3.1. A prescribed proforma for submission of the proposal is annexed. However it is expected that the proposal will be self contained and will include:-

- The organizational/management committee details of the Institute including courses offered, no. of students in each class (boys/girls), recognition/affiliation status etc.
- An operational plan for functioning of NSS including number of Units proposed.
- Identification of key personnel (Programme Officers/Programme Coordinator etc.).
- Infrastructure available for NSS operations.
- Source and scale of funding for NSS activities/programmes.
- Past experience of the institution in Social work.
- Statutory details and certificates of recognition/registration if any, with photo copy.
- Contact details of the Principal/Head of the institution.

3.2. The proposal for opening new NSS SFUs should be signed by the Principal/Head of the institution.

3.3. Institution having existing NSS unit(s) on fully funded basis may also set up new NSS units on self-financing basis.

3.4. The proposal for opening new NSS SFUs should be signed by the Principal/Head of the institution. The institution seeking to open NSS SFU should submit their proposal to the concerned NSS Regional Centre. A copy of the same may be sent to State Liaison Officer and NSS Programme Coordinator of the University/+2 Council concerned; for their information.

3.5 The NSS Regional Centres will obtain the necessary approval from the Programme Adviser and convey such approval/disapproval to the concerned institutions.

4. TERMS AND CONDITIONS OF AFFILIATION

4.1. The SFUs will for all practical purposes operate as the regular NSS Units except that the funding for the 'Regular Activity' and 'Special Camping' and institutional establishment expenses like honorarium to Programme Coordinator/Programme Officer and support staff has to be borne by the SFU Institution.

4.2. The initial period of affiliation of the NSS SFU will be 5 (five) years, which can be extended depending on the performance of the units.

4.3. All the provisions of the NSS manual shall be binding on the NSS Unit on self-financing basis.

4.4. The newly set up SFU will form a part constituent of the State NSS Contingent and shall be under the overall administrative control of the NSS State Liaison Cell in the State Government/UT Administration.

4.5. The NSS SFU will also submit reports, information etc. as per the requirement to their respective NSS University Cell with a copy to the concerned Regional Centre and State Liaison Cell.

4.6. The concerned Regional Centre, NSS will be responsible for imparting training, orientation of the key NSS officials of the NSS SFU through its Training Orientation Centres (TORCs)/Training Orientation and Research Centres (TORCs) as in the case of fully funded NSS units.

4.7. The decision of the Government of India regarding operation of this stream shall be final.

5. INCENTIVES TO NSS SFU

5.1. The SFU shall be eligible at par with other NSS units for participation in all the national level programmes conducted by NSS HQrs.

5.2. The SFU shall be eligible to participate in the Republic Day Parade Camps of NSS including the pre RD Camps, Adventure Programme, Mega Camps, Youth Festival, Award etc.

5.3. The SFU will also be eligible to conduct national level programmes of NSS sponsored by other national as well as international/multilateral organizations.

5.4. Volunteers from NSS SFUs will be eligible to participate in all national/international youth exchange programmes conducted by the Ministry/NSS Hqrs.,.

5.5. The SFUs through their respective NSS Regional Centre and NSS Hqrs. can avail financial assistance aid under the schemes of the Ministry of Youth Affairs & Sports.

6. FINANCING THE NSS SELF FINANCING UNIT

6.1. The finance limit for the out of pocket allowance, honorarium, shall be as per the prescribed norm under NSS manual.

6.2. The cost norms for the regular activity and special camping programme shall not exceed Rs.600/- and Rs.1000/- respectively.

6.3. The SFU Institution may, if necessary, charge a nominal fee for NSS programme activities. The fee structure and its utilization shall be subject to approval of systems and procedures prevalent in the Institutions where the SFUs exist.

6.4. The accounts of NSS SFU shall be maintained separately by the Programme Coordinator/Programme Officer concerned and the audited account should be placed before the respective NSS Advisory Committee of the University/+2 Council/Institution annually.

**PROFORMA FOR SUBMISSION OF PROPOSAL FOR ESTABLISHMENT OF
SELF FINANCING UNIT (SFU) UNDER NATIONAL SERVICE SCHEME (NSS)**

1	Name of the Institution/College/School with Phone No./Fax/Email	
2.	Postal address of the Institution	
3	Name of the Principal with contact No. & Email	
4	Name of the University/Directorate	
5.	Total strength of the Institution/College	
6	Total strength of students in +2 level (applicable to schools only)	
7.	The year of establishment of the Institution	
8.	Whether Institution is recognized?	
9.	Past experience of the Institution in social work	
10	Whether Institution already have Regular NSS units? If yes, indicate the No. of Unit(s)	
11.	No. of NSS Units required by the Institution	
12.	Name of the proposed NSS Programme Officer.	
13	Whether the Institution publish Annual Report? If yes, please attach a copy of current report	
14	Specify whether the Institution earlier had any NSS Unit. If yes, give reasons of discontinuation of the Unit.	

Date:

Signature of Principal/
Head of the Institution with seal

Adventure Programme



10-day Adventurous camps at Himalayan region featuring trekking, rafting, basic life skills and skiing.

National Integration Camp



A 7-day camp fostering "Ek Bharat Shreshth Bharat" among 200 volunteers nationwide.

Republic Day Camp



A prestigious month-long camp where 200 selected volunteers march as the only Civilian Contingent.

North-East NSS Festival



The North East NSS Festival is a vibrant, multi-day event organized by the MYAS

Social Media

Facebook



X (Formerly Twitter)



Instagram



Youtube



मेरा भारत



Mera Yuva Bharat (MY Bharat) – National Service Scheme (NSS) Ministry of Youth Affairs & Sports Government of India



MY Bharat – NSS
Awards 2022-23



RD Parade Contingent with
Hon'ble President of India



Republic Day Parade
Contingent with Hon'ble
Prime Minister



Republic Day Parade
Contingent on Kartavya Path,
Delhi

MOTTO : "NOT ME, BUT YOU"

Who We Are & Our Impact

What is NSS?

- Launched in 1969 to develop youth character through voluntary community service.
- Guided by the Ideals of Mahatma Gandhi with a core purpose of 'Education through Service'.
- Bridges the gap between 'Campus and Community' and 'Knowledge and Action'.



Aim of NSS:

- to develop Personality Through Community Service
- to build leadership qualities, empathy and social responsibility in student youth through direct engagement with communities.

Motto of NSS: "NOT ME, BUT YOU"

The NSS motto embodies selfless service — placing the welfare of others above personal gain, rooted in the philosophy of Swami Vivekananda.

SNAPSHOT OF EDUCATIONAL IMPACT

KEY METRICS OF OUR LEARNING NETWORK



Scan to access NSS Directory for contact information of Regional Directorates of NSS



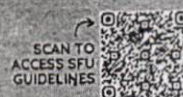
Self Financing Unit (SFU)

A Self-Financing Unit (SFU) of the MY Bharat - NSS is a mechanism introduced by the Ministry to expand the reach and participation of MY Bharat - NSS in educational institutions, particularly in schools and colleges, despite existing budgetary constraints for government-funded units.

Objective:

The provision for SFUs was introduced in 2007 to address the high demand for setting up NSS units across the country that could not be met due to financial constraints from the Government.

Unit Structure: A basic NSS unit typically consists of 50 or 100 volunteers at the school or college level, led by a Programme Officer.



PROGRAMME STRUCTURE

