



केन्द्रीय माध्यमिक शिक्षा बोर्ड

(शिक्षा मंत्रालय, भारत सरकार के अधीन एक स्वायत्त संगठन)

CENTRAL BOARD OF SECONDARY EDUCATION

(An Autonomous Organisation Under the Ministry of Education, Govt. of India)



CBSE/(ACAD)/UPU/2024

Date: 23.02.2024

Circular No. Acad-18/2024

All the Heads of Schools affiliated to CBSE

Subject: Universal Postal Union (UPU) 2024 - International Letter Writing Competition

Dear Principal

The Department of Posts is organizing Universal Postal Union (UPU) 2024 - International Letter Writing Competition for young people. The purpose of this competition is primarily to develop faculty in composition and subtlety of thought amongst the young people and to contribute to the strengthening of international friendship.

International Bureau (IB) of UPU, which is coordinating this competition, shall select the three prize winners amongst the best entries received from each member country of the UPU. The three winners will be awarded Gold, Silver and Bronze medals by the UPU along with a certificate, as well as other prizes to commemorate their win. The gold medalist may also be offered a trip to UPU headquarters in Berne, Switzerland, or an alternative prize to be decided at the sole discretion of UPU.

The Department of Posts shall select best three entries at National level as well as Circle level and will be given cash prizes and certificates. The best entry at the National level shall qualify as the official Indian entry for the UPU level international competition. The language to be used will be English or any of the recognized languages embodied in the 8th Schedule of our Constitution. Details of competition and rules of participation are given in annexure I and II. The participation in this competition is voluntary.

In view of above, you are requested to organize this competition in your school for interested students in consultation with the Nodal Officers of their respective circles/ regions as was done in 2023. The updated list of nodal officers and all other detailed information is available at <http://www.indiapost.gov.in>.

With best wishes.

(Dr. Joseph Emmanuel)
Director (Academics)



'शिक्षा सदन', 17 राऊज़ एवेन्यू, इंस्टीट्यूशनल एरिया, नई दिल्ली-110002

'Shiksha Sadan', 17, Rouse Avenue, Institutional Area, New Delhi - 110002





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Copy to the respective Heads of Directorates, Organizations and Institutions as indicated below with a request to disseminate the information to all the schools under their jurisdiction:

1. The Commissioner, Kendriya Vidyalaya Sangathan, 18 Institutional Area, Shaheed Jeet Singh Marg, New Delhi-16
2. The Commissioner, Navodaya Vidyalaya Samiti, B-15, Sector-62, Institutional Area, Noida-201309
3. The Director of Education, Directorate of Education, Govt. of NCT of Delhi, Old Secretariat, Delhi-110054
4. The Director of Public Instructions (Schools), Union Territory Secretariat, Sector-9, Chandigarh-160017
5. The Director (Exam. & Scholarship), HRDD Department, Gangtok, Govt. of Sikkim, Sikkim-737101
6. The Director of Secondary Education, Department of Education, Govt. of Arunachal Pradesh Itanagar – 791111.
7. The Director (Education), Directorate of Education VIP Road, Port Blair, A&N Island – 744103
8. The Secretary, Eklavya Model Residential Schools (EMRS), Ministry of Tribal Affairs, Government of India, Shastri Bhawan, A - Wing, Dr. Rajendra Prasad Road, New Delhi, 110001
9. The Joint Secretary (BR/CER/Sainik Schools), Sainik Schools Society, Room No. 108 (I), South Block, New Delhi-110001.
10. The Chairman, Odisha Adarsha Vidyalaya Sangathan (OAVS), N-1/9, Near Doordarshan Kendra, PO Sainik School Nayapalli, Bhubaneswar, Odisha-751005.
11. The Director, Central Tibetan School Administration, ESSESS Plaza, Community Centre, Sector-3, Rohini, Delhi.
12. The Additional Director General of Army Education, A-Wing, Sena Bhawan, DHQ, PO, New Delhi-110001.
13. The Director AWES, Integrated Headquarters of MoD (Army), FDRC Building No. 202, Shankar Vihar (Near APS), Delhi Cantt-110010
14. All Regional Directors/Regional Officers of CBSE with their quest to send this circular to all the Heads of the affiliated schools of the Board in their respective Regions
15. All Joint Secretary/Deputy Secretary/Assistant Secretary/SPS/Analyst, CBSE
16. All Head(s)/In-Charge(s), Centre of Excellence, CBSE
17. In-charge IT Unit with the request to put this circular on the CBSE Academic Website
18. In-Charge, Library
19. The Head(Media & Public Relations), CBSE
20. DS to Chairman, CBSE
21. SPS to Secretary, CBSE
22. SPS to Director (Academics), CBSE
23. SPS to Director (Information Technology), CBSE
24. PPS to Controller of Examinations, CBSE
25. SPS to Director (Training and Skill Education), CBSE
26. PPS to Director (Professional Examinations), CBSE
27. PPS to Director (CTET), CBSE
28. SPS to Director (EDUSAT), CBSE
29. Record File

Director (Academics)



'शिक्षा सदन', 17 राऊज़ एवेन्यू, इंस्टीट्यूशनल एरिया, नई दिल्ली-110002

'Shiksha Sadan', 17, Rouse Avenue, Institutional Area, New Delhi – 110002



DETAILS OF 2024 INTERNATIONAL LETTER WRITING COMPETITION FOR YOUNG PEOPLE

1. **General details:**

1	Subject	"At 150 years old, the UPU has served people around the world for more than eight generations. The world has changed enormously since then. Write a letter to future generations about the world you hope they inherit."
2	Participants eligibility	It is open to participants for age 9-15 years
3	Content and form	Composition must be presented in the form of Letter.
4	Date/Time of Competition	The competition shall be organized by the schools in such a way that the entries shall reach the Circles by 20.03.2024 . Further, the circles shall evaluate all the entries and best three entries should reach the Directorate by 10.04.2024 .
5	Language	English or any language listed in the 8 th schedule of the Constitution of India.

2. **Prizes (at Circle level)**

- a. First Prize: Rs.25,000/- and a certificate
- b. Second Prize: Rs.10,000/- and a certificate
- c. Third Prize: Rs. 5,000/- and a certificate

3. **Prizes (at National level):**

- a. First Prize: Rs. 50,000/- and a Certificate.
- b. Second Prize: Rs. 25,000/- and a Certificate.
- c. Third Prize: Rs. 10,000/- and a Certificate.

4. **The best entry at the national level shall qualify as the official Indian entry for the International level Competition**

The Universal Postal Union shall select the award-winning entries. The winners will receive a special medal (gold for first prize, silver for second, and bronze for third) and a certificate, as well as other prizes to commemorate their win (such other prizes to be decided by the UPU). The gold medalist may also be offered a trip to the UPU headquarters in Bern, Switzerland, or an alternative prize to be decided at the sole discretion of the UPU. Writers awarded a special mention will also receive a certificate as well as other prizes (such other prizes to be decided by the UPU).

5. **It may be ensured that each and every entry has the following details on its first page in bilingual (both English and Hindi):**

- i. Candidate's Passport size photograph.
- ii. Candidate's name.
- iii. Date of Birth.
- iv. Sex (Male/Female).
- v. Father's/Guardian's name.
- vi. Name of the School/Institution and full address.
- vii. Full postal address.

For further details, please contact the Chief Postmaster General/Postmaster General/Director Postal Services/**Nodal Officer** of your Circle/Region. Information will be available on the Department's website <http://www.indiapost.gov.in>

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2024 International Letter-Writing Competition for Young People

RULES FOR PARTICIPANTS

- a. The 2024 International Letter Writing Competition shall be open to participants for the age of 9-15 years. **The age of the participants will be certified with a proof like Birth Certificate, AADHAR card, certificate issued by Schools etc.**
- b. Date and time of the Competition: **The competition shall be organized by the schools in such a way that the entries shall reach the Circles by 20.03.2024. Further, the circles shall evaluate all the entries and best three entries should reach the Directorate by 10.04.2024.**
- c. The participants will apply for participation in the competition along with three passport size photographs in the following format in bilingual (**both English and Hindi**) on plain paper.

1	Name of the competition *	2024 International Letter Writing Competition for Young People.
2	Full Name of the participant *	
3	Father's /Guardian's Name *	
4	Full Address for correspondence *	
5	Name and complete address of the School/ Institution where studying *	
6	Age with exact date of birth *	
7	Sex (Male /Female) *	
8	Centre	

* **Mandatory field.**

- d. Participants shall submit completely filled application form along-with 1 photocopy of age proof document to the Nodal Officer of concerned Postal Circle in duplicate before the last date of submission of application form as decided by the Postal Circle. One copy of the application form will be retained by the participants as hall ticket for the purpose of entry at venue on the day of competition. The Department/Schools will provide the answer book to the participants at the venue but they shall bring their own pen/pencil. **The participants shall write their composition in their own handwriting not exceeding 800 words.**

IMPORTANT:- All the particulars as mentioned above including the full name and address of the participant should appear on the first page of the Answer Book also. **Entries, which do not furnish all relevant details, would not be considered valid**