



No. : CBSE/DIR/ACAD./2019/

Date: 13.09.2019
Circular No.: Acad-51/2019

All Heads/Principals of Institutions affiliated to CBSE

Subject: Expression Series - Letter to Bapu

1. Expression Series on 'Letter to Bapu' is to be organised as part of 'Swachhata Hi Seva (SHS)' programme being run by Department of Drinking Water and Sanitation, Government of India. You may organize the Expression Series in your schools as per the following details:

1.1 Theme: Letter to Bapu (conveying the child's contribution for Swachhata and also making his / her commitment to future: word limit – 150 words).

1.2 Categories:-

- Category 1: Primary (Class 3 to 5)
- Category 2: Middle (Class 6 to 8)
- Category 3: Secondary (Class 9 to 10)
- Category 4: Senior Secondary (Class 11 to 12)

1.3 Conducting Expression Series:


1.3.1 Conduct of Expression Series at the School Level:

- 1.3.1.1** Schools shall themselves conduct the Expression Series on the above topic on **13th & 14th September 2019**.
- 1.3.1.2** For writing the entry, participants can use any sheet with details given at **Annexure-I**.
- 1.3.1.3** Schools shall complete the evaluation of entries and shortlist one entry per category for onward submission to CBSE.

2. Submission of the Shortlisted Entry by Schools to CBSE:

- 2.1.1.1** Schools can submit the shortlisted entries on **14th & 15th September 2019** using an android phone through **CBSE Expression Series App** available at Google Playstore. For guidelines of the process of submission, please see **Annexure-II**.

In case of any query, please contact at 011-23211200 during office hours or email at cbseexpressionseries2019@gmail.com.


Dr. Joseph Emmanuel
Director (Academics)

Copy to the respective Heads of Directorates, Organizations and Institutions as indicated below with a request to disseminate the information to all the schools under their jurisdiction:

1. The Commissioner, Kendriya Vidyalaya Sangathan, 18-Institutional Area, Shaheed Jeet Singh Marg, New Delhi-16
2. The Commissioner, Navodaya Vidyalaya Samiti, B-15, Sector-62, Institutional Area, Noida-201309
3. The Director of Education, Directorate of Education, Govt. of NCT of Delhi, Old Secretariat, Delhi-110 054

“शिक्षा सदन”, 17, राउज एवेन्यु, नई दिल्ली- 110 002

“Shiksha Sadan”, 17, Rouse Avenue, New Delhi – 110 002

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वेबसाइट Website : www.cbseacademic.in



केन्द्रीय माध्यमिक शिक्षा बोर्ड
CENTRAL BOARD OF SECONDARY EDUCATION



4. The Director of Public Instructions (Schools), Union Territory Secretariat, Sector 9, Chandigarh-160017
5. The Director of Education, Govt. of Sikkim, Gangtok, Sikkim –737101
6. The Director of School Education, Govt. of Arunachal Pradesh, Itanagar –791 111
7. The Director of Education, Govt. of A&N Islands, Port Blair – 744101
8. The Director of Education, S.I.E., CBSE Cell, VIP Road, Junglee Ghat, P.O. 744103, A&N Island
9. The Director, Central Tibetan School Administration, ESSESS Plaza, Community Centre, Sector 3, Rohini
10. The Additional Director General of Army Education, A – Wing, Sena Bhawan, DHQ, PO, New Delhi-110001
11. The Secretary AWES, Integrated Headquarters of MoD (Army), FDRC Building No. 202, Shankar Vihar (Near APS), Delhi Cantt-110010
12. The Under Secretary (EE-1), MHRD, Govt. of India, Department of SE&L, Shastri Bhawan, New Delhi-01
13. All Regional Directors/Regional Officers of CBSE with the request to send this circular to all the Heads of the affiliated schools of the Board in their respective regions
14. All Joint Secretary/ Deputy Secretary/ Assistant Secretary / Analyst, CBSE
15. All Head(s)/ In-Charge(s), Centre of Excellence, CBSE
16. In charge IT Unit with the request to put this circular on the CBSE Academic website
17. In-Charge, Library
18. The Senior Public Relations Officer, CBSE
19. PPS to Chairperson, CBSE
20. SPS to Secretary, CBSE
21. SPS to Director (Academics), CBSE
22. SPS to Controller of Examinations, CBSE
23. SPS to Director (Information Technology), CBSE
24. SPS to Director (CTET), CBSE
25. SPS to Director (Professional Examinations), CBSE
26. SPS to Director (EDUSAT), CBSE
27. SPS to Director (Skill Education & Training), CBSE
28. Record File

Dr. Joseph Emmanuel
Director (Academics)

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ANNEXURE-I

CBSE Expression Series Submission Form

Fill all details. All fields are mandatory:

Name of Participant: _____ Class: _____ Gender: M/F/Other

Differently Abled: Yes/No(tick one)

Name of the School with complete address: _____

Name of City/Village: _____ State: _____

Contact Number of participant/parent(whichever is applicable): _____

Contact No. of School _____

Email address of participant _____

Email address of School: _____

Write Here:

(Please attach additional sheets, if required. But all sheets must have the details as above, failing which the sheet will not be evaluated.



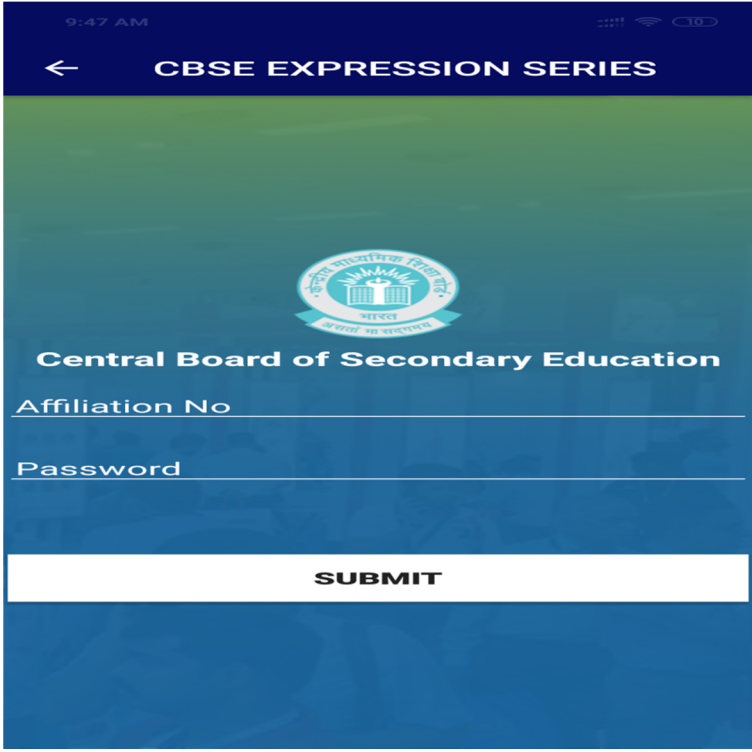
ANNEXURE-II

Guidelines for Submission of Entry by Schools

Expression Series Android App Usage Details:-

Requirement: Android smart phone having operating system version 5.0 and above with internet connectivity.

1. CBSE Expression Series App may be downloaded and installed from Google Play Store. At the time of installation, please ensure that you “Accept” the permissions asked by app.
2. Tap on the “CBSE Expression Series” icon to launch the App and follow the steps given below:

	<p><u>Step-1</u></p> <p>Enter Affiliation No and LOC/Registration Password as Password and then tap on “SUBMIT” button.</p>
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Step-2

Enter the Total Number of Participants in:

- i. Primary _____
- ii. Middle _____
- iii. Secondary _____
- iv. Senior Secondary _____



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← CBSE EXPRESSION SERIES

Enter Name

Enter Mobile Number

Enter Email Id

Enter Roll Number

Select Category

Select Class

Take Photo Upload Photo View Certificate

Step-3

Follow the steps given below after successful authentication

- Enter the Name of Candidate.
- Enter mobile number.
- Enter E-Mail ID.
- Enter the Roll Number generated at the school level.
- Select class category (primary/ middle/ secondary/ senior secondary).
- Select Class.
- Tap on "Take Photo" button to click the picture or select picture from media. *Please ensure that the sheet contain all required details as given on annexure I.*
- Tap "Upload Photo" and Upload picture on server.

Click on 'View Certificate' for the online certificate generated after the successful submission of entry by school.