



# CENTRAL BOARD OF SECONDARY EDUCATION

(An autonomous Organization under the Union Ministry of Human Resource Development, Govt. of India)

'Shiksha Sadan', 17, Rouse Avenue, Institutional Area, Delhi- 110 002

CBSE/DIR(TRG)/IIM-K/2012

8<sup>th</sup> May, 2012

Circular No. Acad-12/2012

All the Heads of Independent Schools  
affiliated to the CBSE



**SUBJECT: Sixth Management Development Programme on 'Leading Schools In Search of Excellence' proposed by IIM-Kozhikode on May 27<sup>th</sup> to 30<sup>th</sup>, 2012**

*Dear Principal,*

As you may be aware, CBSE has been conducting training programmes for Principals in '**Strategic Management & Leadership**' in collaboration with the various Management Institutes like Indian Institutes of Management, NUEPA and other Management Institutes of repute.

The overwhelming response from the Principals of affiliated schools has made the Board explore other avenues for providing training to Heads of Institutions since the intake for these courses is hugely oversubscribed.

The CBSE is pleased to state that the **Indian Institute of Management, Kozhikode** has confirmed a programme on '**Leading Schools In Search of Excellence**' for the Principals, teachers and managers of schools.

## **Programme Themes:**

- Understanding the systems world and the human world of schools
- Decoding the elements of excellence in the school system
- The four commitments: the DNA of excellence
- Productivity: Crafting a day in your life
- Achieving emotional resonance
- Meeting the challenge of change
- Learning how to create a blueprint for sustaining excellence

**There is a provision of scholarships for the eligible teachers participating in the Training Programme.**

**The details of the training Programme is as follows:**

Date: May 27<sup>th</sup> to 30<sup>th</sup>, 2012  
Venue: Indian Institute of Management, Kozhikode

**Fee for the four day Training Programme:**

Residential: Rs. - 25,000/- + Service Tax 12.36%  
Non Residential: Rs. - 19,500/- + Service Tax 12.36%

Principals/Teachers/Managers of schools who are interested in participating in these training programmes are requested to complete the enclosed Registration Form and send it to the following address:-

**Dr. Sadhana Parashar,  
Director (Training),  
Central Board of Secondary Education,  
'Shiksha Sadan', 17, Rouse Avenue,  
Institutional Area, Delhi- 110 002**

The Registration Form can also be e-mailed to: [cbsecp@gmail.com](mailto:cbsecp@gmail.com)

**Please note:**

- The Registration Form SHOULD NOT BE accompanied with demand draft for the fee at this stage.
- The last date for receiving the duly filled Registration Form is **MAY 15<sup>th</sup> 2012.**
- The demand draft should be drawn in favour of "Indian Institute of Management Kozhikode" payable at Kozhikode or Calicut.

Yours sincerely,



**(Dr. Sadhana Parashar)**

**Director (Training)**

**Encl: Registration Form**

**Copy with a request to respective Heads of Directorates/KVS/NVS/CTSA as indicated below to also disseminate the information to all concerned schools under their jurisdiction and to nominate and sponsor five Educators/Principals for their organisation:**

1. The Commissioner, Kendriya Vidyalaya Sangathan, 18-Institutional Area, Shaheed Jeet Singh Marg, New Delhi-110 016.
2. The Commissioner, Navodaya Vidyalaya Samiti, A-28, Kailash Colony, New Delhi.
3. The Director of Education, Directorate of Education, Govt. of NCT of Delhi, Old Secretariat, Delhi-110 054.
4. The Director of Public Instructions (Schools), Union Territory Secretariat, Sector 9, Chandigarh- 160 017.
5. The Director of Education, Govt. of Sikkim, Gangtok, Sikkim – 737 101.
6. The Director of School Education, Govt. of Arunachal Pradesh, Itanagar- 791 111
7. The Director of Education, Govt. of A&N Islands, Port Blair-744 101.
8. Director of Education, SIE, CBSE Cell, VIP Road, Jungle Ghat, PO 744103, A&N Island.
9. The Secretary, Central Tibetan School Administration, ESS ESS Plaza, Community Centre, Sector 3, Rohini, Delhi-110 085.
10. All the Regional Officers of CBSE with the request to send this circular to all the Heads of the independent schools affiliated with the Board in their respective regions.
11. The Education Officers/AEOs of the Academic Branch, CBSE.
12. The Joint Secretary (IT) with the request to put this circular on the CBSE website.
13. The Library and Information Officer, CBSE
14. EO to Chairman, CBSE
15. PA to CE, CBSE
16. PA to Secretary, CBSE
17. PA to Director (ACAD.)
18. PA to HOD (AIEEE)
19. PA to HOD (EDUSAT)
20. PRO, CBSE

**Director (Training)**

**REGISTRATION FORM**

**SIXTH MANAGEMENT DEVELOPMENT PROGRAMME ON 'LEADING SCHOOLS IN SEARCH OF EXCELLENCE' PROPOSED BY IIM-KOZHIKODE ON MAY 27<sup>TH</sup> TO 30<sup>TH</sup>, 2012**

<b>PROGRAMME APPLIED FOR</b>	<b>RESIDENTIAL</b> <input type="checkbox"/>
	<b>NON - RESIDENTIAL</b> <input type="checkbox"/>
1. Name of the Participant:	
2. Designation:	
3. Number of years spent working on this Designation:	
4. Name and address of the school with Pin Code:	
5. Status of the School:	Secondary/Senior Secondary
6. Phone No.(s) with STD Code:	Office: _____ Residence: _____ Mobile: _____
7. Number of years for which the school has been affiliated with the CBSE:	
8. E-mail Address	
9. Whether the Participant has already attended training programme conducted by CBSE at any of the IIM's or NUEPA, New Delhi or other Management Institute: <i>(If so when and where):</i>	YES/NO
10. Whether the school has organized any programme sponsored by the CBSE: <i>(If yes please give details)</i>	YES/NO
11. Whether the school is a member of any Sahodaya Complex or not: <i>(If yes, please give details.)</i>	YES/NO
12. Any contribution to the field of Education you would like to mention:	
13. Articles contributed to <i>CENBOSEC</i> / National/ International Journals:	
14. Books published, if any: <i>(Separate list may be enclosed)</i>	

**Declaration:** All the information mentioned above is true to the best of my knowledge.

**Date:** \_\_\_\_\_

**Signature:** \_\_\_\_\_

**Please note:**

- The Registration Form SHOULD NOT BE accompanied with demand draft for the fee at this stage.
- Other details will be conveyed to the selected participants later.
- The last date for receiving the duly filled Registration Form is MAY 15<sup>th</sup> 2012.
- The demand draft should be drawn in favour of "Indian Institute of Management Kozhikode" payable at Kozhikode or Calicut.

The hard copy of the duly filled in Registration Form (as per the format given above) may be posted to:

**Dr. Sadhana Parashar,**  
**Director (Training),**  
**Central Board of Secondary Education,**  
**'Shiksha Sadan', 17-Rouse Avenue, Institutional Area, Delhi- 110 002**