



## Notification

CBSE/Director(Trainings)/2018/12

Date: 6<sup>th</sup> March 2018

**CBSE Teachers' Conference  
on  
"Education for Sustainable Development"**

(16<sup>th</sup> and 17<sup>th</sup> May 2018, Kochi)

Central Board of Secondary Education has established Centres of Excellence throughout the country for Capacity Building of in-service Teachers, Heads of Institutions and other stakeholders. To provide a platform for the teachers to express their ideas on various aspects of education, CBSE is organizing two days Teachers' Conference at Kochi on 16<sup>th</sup> and 17<sup>th</sup> May 2018. During the conference, teachers will get an opportunity to interact with individuals, who have made notable contributions in the field of education. This will also help them to network with the best minds of academic fraternity and internalize the insights from the conference. The details of the proposed conference are as under:

**Main Theme: "Education for Sustainable Development"**

**Sub themes:**

- *Learning from Nature*
- *Experiential Learning*
- *Assessment for Development*
- *Safe and Healthy School Environment*
- *Integrated Teaching and Learning*
- *Holistic Teacher Empowerment*
- *Inclusive Practices for Harmony*
- *Addressing Individual Differences*
- *Scientific Temper and Spirit of Enquiry*
- *Learning to Live together for Peace and Happiness*
- *Connecting Head, Hand and Heart*

**Venue:** Saraswathi Vidyaniketan Public School, Perandoor Road,  
Elamakkara, Kochi, Kerala-682026

### **PARTICIPATION FEES AND ONLINE REGISTRATION:**

- Any working Teacher/Principal/Counsellor/Special Educator of the school affiliated to CBSE can participate as a **delegate / paper presenter**.
- A Fee of Rs.1200/- (Rs. Twelve hundred only) per participant shall be accepted only in the form of Demand Draft favouring Secretary CBSE, **payable at Thiruvananthapuram**. The



details of the Demand Draft must be given during the online registration for participation in the conference.

- **Please register online for participation through the link:**

<https://goo.gl/forms/tk6BxNpMqJPFFR1V2>

- The last date for registration shall be **31<sup>st</sup> March 2018**. A print out of the automated reply received after online registration and DD should reach COE, at the following address on or before **7<sup>th</sup> April 2018**.

*The Head*

*CBSE Centre of Excellence, Thiruvananthapuram*

*LIC Divisional Office Campus*

*2<sup>nd</sup> Floor, Block-B, Pattam, Thiruvananthapuram-695004 (Kerala)*

*Email id: cbsecoe.tvm@gmail.com*

- Food and refreshment shall be served at the Venue during the conference. However no stay or travel arrangements shall be made for the participants by the Board.
- **The link for online registration will be closed once the registered participants exceed the required number.**
- If willing to submit a paper for presentation, a soft copy of the abstract and full length paper (prepared as per guidelines given below) should be emailed at: [cbsecoe.tvm@gmail.com](mailto:cbsecoe.tvm@gmail.com) on or before 6<sup>th</sup> April, 2018. The delegates whose papers are selected for oral or poster presentation shall be informed in the last week of April 2018.

## **PAPER SUBMISSION GUIDELINES:**

A paper presenter has to submit manuscripts, reporting original unpublished research and innovative practices in the topics related to the theme of the conference. ***It is required that the manuscript follows the standard format given in the Annexure - A.*** Submissions must include title, abstract, keywords, author and affiliation with email address and contact details. Only full manuscripts with abstracts will be accepted. *Manuscripts with less than 3 pages and not in the format will not be considered for presentation.*

Literature reviews/survey papers will only be considered if they present a new perspective or clearly benefit the field. To be selected, such papers must go beyond review of the literature to define the field in a new way or highlight exciting new technologies or areas of research. Preference will be given to action research conducted in the area and innovative practices.

Only some selected papers shall be given chance for oral presentation. The decision shall be made by a group of experts appointed by the Competent Authority of the Board. The decision of the expert group shall be final and will be binding on every participant. The time duration for presentation shall be 15 minutes with 5 minutes for queries. Rest of the selected presentations shall be in poster category. All accepted papers **MUST** be presented at the conference by one of the authors.



केन्द्रीय माध्यमिक शिक्षा बोर्ड  
CENTRAL BOARD OF SECONDARY EDUCATION

The organizers regard plagiarism as a serious professional misconduct. All submissions will be screened for plagiarism and if identified, the paper submitted will be rejected.

All the Heads of the institutions affiliated to the Board may participate in the Conference and also encourage their teachers to participate in the same.

For any queries you may contact Shri Pramod Kumar T.K., Deputy Secretary/Head, CBSE Centre of Excellence, Thiruvananthapuram on 08920555807 or send an email at [cbsecoe.tvn@gmail.com](mailto:cbsecoe.tvn@gmail.com)

(Dr. Biswajit Saha)  
Director (Vocational and Training)

***NB: The details of the schedule, directions to the venue and information related to the poster or oral presentation shall be communicated before the commencement of the Conference. Change in the modalities (if any) may be made by the Competent Authority of the Board looking into the emerging situation.***

## CBSE Teachers' Conference May 2018

### Instructions to Authors

1. This document provides a template for writing papers for the conference. The full paper file shall be written in compliance with these instructions.
2. The author shall submit the paper in MS-Word .The file shall be saved with the full first author name as name of the file.
3. It is expected that authors will submit carefully written and proofread material. Spelling and grammatical errors, as well as language usage problems, are not acceptable in the final submission.
4. The paper length should not exceed **3000 words**.
5. Papers should clearly describe the background of the subject, the authors work, including the methods used, and concluding discussion on the importance of the work.
6. Papers are to be prepared in **English** or **Hindi**.
7. Technical terms should be explained. Acronyms should be written out at their first appearance.
8. All text paragraphs should be single spaced, with first line intended by 10 mm (0.4 inch).
9. Double spacing should only be used before and after headings and subheadings.
10. Position and style of headings and subheadings should follow the example given.
11. No spaces should be placed between paragraphs.
12. Please do not change any of the above mentioned page, paragraph and font settings.
13. Papers should use 11-point Arial font. The styles available are bold, italic and underlined.
14. It is recommended that text in figures is not smaller than 10-point font size.

## Template of the Paper

# Full Paper Title in Title Case (Font: Arial 18 bold)

First Author Name<sup>1</sup>, Second Author Name<sup>2</sup> and Third Author Name<sup>3</sup>

1 Full address of first author, including affiliation and email

2 Full address of second author, including affiliation and email

3 Full address of third author, including affiliation and email  
(use Arial 10 type font for author's Affiliation)

## ABSTRACT

An abstract not exceeding 500 words, in English, should appear on the top of the first page, after the title of the paper in chapter titled "Abstract" (without chapter number), after the names of the authors and the contact information of the corresponding author.

**Key Words:** Maximum 4 Key words.

## INTRODUCTION

Introduction should cover the background, review of available relevant research work, gap area and need of the present research.

## METHODOLOGY

Methodology section should cover the details of sample, tools and techniques.

## RESULT AND DISCUSSION

This section will cover the results including description of tables and discussion. (Figure captions and table headings should be sufficient to explain the figure or table without referring to the text. Figures and tables not cited in the text should not be presented. Styles Heading Table and Caption Figure are available in this template for tables and figures. The following is the example for Table 1).

Table 1 Title of Example Table

Standard Error	20 Story				30 Story			
	Uniform	ELF	SRSS	3 Modes	Uniform	ELF	SRSS	3 Modes
Displacement	29.53	44.58	41.05	23.81	27.4	43.6	40.87	20.65
Drift	60.4	60.92	60.47	38.24	60.91	63.83	63.53	26.19

Tables and figures should be placed close after their first reference in the text. All figures and tables should be numbered with Arabic numerals. Table headings should be above the tables. Figure captions should be centred below the figures. Minimum figures' resolution: 150dpi.



Figure 1: 30 Floor Building's Drift Ratios Percent

## REFERENCES

List of references must follow **A.P.A. style**.

For more information, please visit: <http://www.apastyle.org/index.aspx>