

**CBSE | DEPARTMENT OF SKILL EDUCATION
CURRICULUM FOR SESSION 2020-2021**

INTRODUCTION TO FINANCIAL MARKETS

(SUBJECT CODE 405)

JOB ROLE: BUSINESS CORRESPONDENT

RATIONALIZED CURRICULUM FOR

CLASS-X FOR SESSION 2020-21

Total Marks: 100 (Theory-50 + Practical-50)

	UNITS	NO. OF HOURS for Theory and Practical 220	MAX. MARKS for Theory and Practical 100
Part A	Employability Skills		
	Unit 1 : Communication Skills-II	13	10
	Unit 2 : Self-Management Skills-II	07	
	Unit 3 : ICT Skills-II	13	
	Unit 4 : Entrepreneurial Skills-II	10	
	Unit 5 : Green Skills-II	07	
	Total	50	10
Part B	Subject Specific Skills		
	Unit 1: Investment Basics	5	02
	Unit 2: Securities	6	02
	Unit 3: Primary Market	15	07
	Unit 4 : Secondary Market	15	07
	Unit 5: Derivatives	6	02
	Unit 6: Depository	6	02
	Unit 7: Mutual Funds	10	04
	Unit 8: Miscellaneous	13	06
	Unit 9: Concepts & Modes of Analysis	13	06
	Unit 10: Ratio Analysis	6	02
	Total	95	40
Part C	Practical Work		
	Project	15	10
	Viva based on Project		05
	Practical File		10
	Demonstration of skill competency via Lab Activities	60	25
	Total	75	50
	GRAND TOTAL	220	100

DETAILED CURRICULUM/TOPICS:

Part-A: EMPLOYABILITY SKILLS

S. No.	Units	Duration in Hours
1.	Unit 1: Communication Skills-II	13
2.	Unit 2: Self-management Skills-II	07
3.	Unit 3: Information and Communication Technology Skills-II	13
4.	Unit 4: Entrepreneurial Skills-II	10
5.	Unit 5: Green Skills-II	07
	TOTAL DURATION	50

NOTE: For detailed Curriculum/ Topics to be covered under Part A: Employability Skills can be downloaded from CBSE website.

Part-B – SUBJECT SPECIFIC SKILLS

S. No.	Units	Duration in Hours
1.	Unit 1: Investment Basics	5
2.	Unit 2: Securities	6
3.	Unit 3: Primary Market	15
4.	Unit 4 : Secondary Market	15
5.	Unit 5: Derivatives	6
6.	Unit 6: Depository	6
7.	Unit 7: Mutual Funds	10
8.	Unit 8: Miscellaneous	13
9.	Unit 9: Concepts & Modes of Analysis	13
10.	Unit 10: Ratio Analysis	6
	TOTAL DURATION	95

UNIT	SUB-UNIT	SESSION/ ACTIVITY/ PRACTICAL
1. INVESTMENT BASICS	Saving Vs. Investment	Session-1 <ul style="list-style-type: none">• Causes of Investment• Tools of Investment• Needs of Investment Activity <ul style="list-style-type: none">• Interactive lecture: Situation to Calculation of the Investment• Calculate Bank and Post Office Deposits
	Stock Exchange	Session -2 <ul style="list-style-type: none">• Define Stock Exchange• Identify National Stock Exchanges Activity <ul style="list-style-type: none">• Collection Market Return Charts and Sheets, Discuss
	Electronic Shares	Session -3 Find the Depositories of the Country. Activity Fill DRF (Demand Request Form)
2. SECURITIES	Securities Market	Session -1 <ul style="list-style-type: none">• Who can invest Insecurities Market?• Securities Platform Activity <ul style="list-style-type: none">• Live Trading/Watch Business Channels

UNIT	SUB-UNIT	SESSION/ ACTIVITY/ PRACTICAL
	Regulators	Session -2 <ul style="list-style-type: none"> • Need of Regulators • Role of SEBI Activity <ul style="list-style-type: none"> • Role Play of SEBI Representative
	Market Participants	Session -3 <ul style="list-style-type: none"> • Participant Registration • Transaction through Participants Activity <ul style="list-style-type: none"> • How to become Participants. • Role Play
3. PRIMARY MARKET	New Issue Market	Session -1 <ul style="list-style-type: none"> • Who can bring new issue? • Role of Primary Market Activity <ul style="list-style-type: none"> • Visit in Stock Exchange to collect Reports and IPO Forms
	Issue of Shares	Session -2 <ul style="list-style-type: none"> • Need for issue • Market Capitalization • Public Vs Private Placement Activity <ul style="list-style-type: none"> • Learn how to fill IPO
	Saturated Prospectus	Session -3 <ul style="list-style-type: none"> • Draft offer documents • Listing agreement • SEBI role Activity <ul style="list-style-type: none"> • Bring prospectus from the Stock Exchange and read highlights
4. SECONDARY MARKET	Securities Market	Session -1 <ul style="list-style-type: none"> • Difference between Primary Market and Secondary Market Activity <ul style="list-style-type: none"> • Visit to Stock Exchange and Broking Houses in the nearby area for interaction with broker
	Stock Exchange	Session -2 <ul style="list-style-type: none"> • Identify Demutualize Stock Exchange of India • Process of SBTS Activity <ul style="list-style-type: none"> • Operations of Online/ Electronic Trading
	Trading	Session -3 <ul style="list-style-type: none"> • Direct Market Access • Study Contract Note • Calculate Brokerage Activity <ul style="list-style-type: none"> • Interactive lecture: Pre-trading/ Post- trading Instructions • Participate in live/ mock trading & visit www. nlt.co.in
5. DERIVATIVES	Futures and Options Market	Session -1 <ul style="list-style-type: none"> • Find the Derivatives Instruments • Difference between future and options Activity <ul style="list-style-type: none"> • Risk and Return of Derivative Trading • Mock Trading Techniques of Derivatives
	Commodity	Session -2 <ul style="list-style-type: none"> • Identify the features of Commodity Derivatives • Distinguish between Commodity & Financial Derivatives

UNIT	SUB-UNIT	SESSION/ ACTIVITY/ PRACTICAL
		Activity <ul style="list-style-type: none"> • Risk and Returns of Commodity Trading • Trading Techniques Basics of Commodity Market
6. DEPOSITARY	Holding of Securities	Session - 1 <ul style="list-style-type: none"> • Similarities between Bank and Depository • Role of Depository Activity <ul style="list-style-type: none"> • Benefits of Holding Electronic Shares • Discussion on Physical Securities
	Ownership	Session -2 <ul style="list-style-type: none"> • Benefits of Equity Ownership • Describe ISIN • Role of Custodians Activity <ul style="list-style-type: none"> • Discuss Corporate Actions of any Company • Calculate all Corporate Benefits
	Dematerialization	Session -3 <ul style="list-style-type: none"> • Conversion of Physical to Electronic form to shares • Demat Benefits Activity <ul style="list-style-type: none"> • All steps of Demat • Fill DRF and Submit in DP
7. MUTUAL FUNDS	Basics of Mutual Fund	Session -1 <ul style="list-style-type: none"> • Define MF • Benefits of MF • How to calculate NAV • Procedure of NFO Activity <ul style="list-style-type: none"> • Calculate Returns of the Schemes. • Find best suited scheme for each student
	Active/Passive Fund	Session -2 <ul style="list-style-type: none"> • Tools and Techniques of Active and Passive Fund Activity <ul style="list-style-type: none"> • Risk and Returns of MF • Role plays portfolio manager
8. MISCELLANEOUS	Corporate Actions	Session – 1 <ul style="list-style-type: none"> • Distinguish b/w Cash benefits and Stock Benefits • Tools of Corporate Actions Activity <ul style="list-style-type: none"> • Why Company provide Corporate Benefits. • Calculate all Corporate Benefits.
	Index	Session -2 <ul style="list-style-type: none"> • Describe Nifty / Sensex • How Nifty Calculate? Activity <ul style="list-style-type: none"> • Nifty Behavior and uses • Presentation on Nifty - 50
	Clearing & Settlement	Session-3 <ul style="list-style-type: none"> • Clearing Corporation of NSE • Rolling Settlement Activity <ul style="list-style-type: none"> • How NSCCL Eliminate the Risk of Counter Party • Visit to clearing Dept. Of Exchange

UNIT	SUB-UNIT	SESSION/ ACTIVITY/ PRACTICAL
	Post Market Activities	Session-4 <ul style="list-style-type: none"> Ex/Cum No Delivery Period BC/RD Ex-Date IPF Arbitration Activity <ul style="list-style-type: none"> Discuss the Arbitration Cases
9. CONCEPTS & MODES OF ANALYSIS	Time Value of Money*	Session-1 <ul style="list-style-type: none"> Simple Interest Compound Interest Effective Annual Return Activity <ul style="list-style-type: none"> Practice through Log Book and Scientific Calculator
	Annual Report	Session -2 <ul style="list-style-type: none"> Identify Income Statement Position Statement Fund Sources CA/ CL Activity <ul style="list-style-type: none"> Draw Income and Position Statement. Frame the Procedure of Loan and its Requirements
	Accounting terms and Technologies	Session-3 <ul style="list-style-type: none"> Identify Secured and Unsecured Loans Net/Gross Blocks P/L Statement Fund Applications Activity <ul style="list-style-type: none"> Financial Needs of the Companies Frame the Procedure of Loan and its Requirements
10. RATIO ANALYSIS	Liquidity Ratio*	Session -1 <ul style="list-style-type: none"> Current Ratio Acid Test Ratio Turnover Ratio Average Collection Period Activity <ul style="list-style-type: none"> Interpretation on the basis of Ratio Analysis Do Sums and Analysis
	Leverage/Capital Structure	Session-2 <ul style="list-style-type: none"> Debt - Equity Ratio Debt - Total Asset Ratio Interest Coverage Ratio Activity <ul style="list-style-type: none"> Interpretation on the basis of Ratio Analysis Do Sums and Analysis
	Profitability Ratio	Session -3 <ul style="list-style-type: none"> GP Ratio NP Ratio Return on total Asset Return/on Capital Employed Return on Shareholder Equity Activity <ul style="list-style-type: none"> Interpretation on the Basis of Ratio Analysis Do Sums and Analysis

***Note: To be assessed in Practical only. No question shall be asked from this portion in Theory Exams**