

CBSE – DEPARTMENT OF SKILL EDUCATION

BANKING (SUBJECT CODE-811)

MARKING SCHEME OF Sample Question Paper

Class XII (Session 2019–2020)

Time: 3 Hours

Max. Marks: 60

General Instructions:

1. *This Question Paper consists of two parts viz. Part A: Employability Skills and Part B: Subject Skills.*
2. **Part A: Employability Skills (10 Marks)**
 - i. *Answer any 4 questions out of the given 6 questions of 1 mark each.*
 - ii. *Answer any 3 questions out of the given 5 questions of 2 marks each.*
3. **Part B: Subject Skills (40 Marks):**
 - i. *Answer any 10 questions out of the given 12 questions of 1 mark each.*
 - ii. *Answer any 5 questions from the given 7 questions of 2 marks each.*
 - iii. *Answer any 5 questions from the given 7 questions of 3 marks each.*
 - iv. *Answer any 3 questions from the given 5 questions of 5 marks each.*
4. ***This question paper contains 42 questions out of which 30 questions are to be answered.***
5. *All questions of a particular part/section must be attempted in the correct order.*
6. *The maximum time allowed is 3 hrs.*

PART A: EMPLOYABILITY SKILLS (10 MARKS)

Answer any 4 questions out of the given 6 questions of 1 mark each:

1.	Choose the correct example of Oral Communication. a) Reports b) Newspaper c) Face to Face interaction d) Notes	(1)
2.	_____ is defined as the drive required to engage in goal oriented behavior. (Motivation)	(1)
3.	State the command to select the entire worksheet. Ans. Control +A	(1)
4.	What are the three R's of environment? Ans. Reuse, Reduce, Recycle	(1)
5.	List any two sources of motivation for a banker.	(1)

	Ans. 1.Team building activities,2 Big and positive idea	
6.	An _____determines what business activity an entrepreneur would take up to make financial gains.(idea)	(1)

Answer any 3 questions out of the given 5 questions of 2 marks each:

7.	State two points of difference between hearing and listening. 1. Hearing is accidental and listening is focused. 2. Hearing is involuntary and listening is voluntary.	(2)
8.	List any two points of importance of self motivation. Ans.1. It increases individual's energy and activity. 2. It directs an individual towards specific goals	(2)
9.	How can we reduce greenhouse gas emission by making some changes in our daily activities? • Use less heat and reconditioning • Replace your light bulbs	(2)
10.	Briefly explain any two components of calc screen? Title bar and Menu bar	(2)
11.	What values does a successful entrepreneur have? Write any two values, with examples? Ans. 1. Confidence means to believe in one's self and one's approach. 2. Independence means one's ability to work alone	(2)

PART B: SUBJECT SKILLS (50 MARKS)

Answer any 10 questions out of the given 12 questions:

12.	In case of floating rate loan, Borrower will benefit if the _____ a) Interest rate remains constant b) Interest rate in the future is higher c) Interest rate in the future is lower d) Interest rate has no bearing	(1)
13.	Upward movement in prices in per annum terms is known as _____. Inflation	(1)
14.	Officers holding keys to the Drill door of the vault are called vault _____.(custodian)	(1)
15.	_____ office carries out the transaction processing for the Bank.(Back)	(1)
16.	In absence of RBI branch in a particular city, which Bank acts as the clearing house	(1)

	<p>a) SBI b) HDFC Bank c) Dena Bank d) Canara Bank</p>	
17.	<p>Minimum interest rate of a Bank below which it cannot lend, except in cases allowed by RBI is known as?</p> <p>a) Bank Rate b) Prime Lending Rate c) Repo Rate d) Base Rate</p>	(1)
18.	<p>Currently, which bank has the highest ATMs network?</p> <p>a) ICICI Bank b) SBI Bank c) HDFC Bank d) Central Bank</p>	(1)
19.	<p>CBS helps in customer convenience through _____ and _____ Banking.</p> <p>Ans. Anytime and anywhere</p>	(1)
20.	<p>CORE stands for _____ environment.</p> <p>Ans. Centralised On-line Real Time Environment</p>	(1)
21.	<p>In India, Bank balance Sheet form format is decided by</p> <p>a) World Bank b) Bank for International Settlement (BIS) c) RBI d) Indian Companies Act</p>	(1)
22.	<p>Banks prepare audited P&L and Balance sheet</p> <p>a) Quarterly b) Semi Annually c) Yearly d) monthly</p>	(1)
23.	<p>In case of Balanced Balance sheet, the total of Liability should be _____ to Asset side.</p> <p>(Equal)</p>	(1)

Answer any 5 questions out of the given 7 questions of 2 marks each:

24.	<p>Briefly explain the need of having nomination facility for locker hirers?</p> <p>Ans. It is always beneficial to avail the benefits of nomination facility/ survivorship clause provided to locker-hirers. The major advantage of availing these facilities is that in the event of unfortunate death of one of the joint locker-hirer, the right of access to the contents of the locker does not automatically devolve on the surviving joint locker-hirer/ nominee (s), unless there is a survivorship clause/ nomination</p>	(2)
25.	<p>State the services provided by depository system.</p>	(2)

	<p>Services provided by the depository are:</p> <ul style="list-style-type: none"> • Opening of depository system • Dematerialisation of Equity Shares, Debt Instruments, Government Securities & Mutual Fund units • Re-dematerialisation • Settlement of trades in dematerialised securities • Account transfer 	
26.	<p>What will be the due date for payment of a bill payable three months after date if it is drawn and accepted on 1st jan.2017?</p> <p>Ans. 4th April 2017</p>	(2)
27.	<p>Vishal invested Rs. 50,000 for 3 years @10% p.a. compounded annually. Find the total amount and interest received by Vishal?</p> <p>Ans. Amount received= 66,550 ($A = P(1+R/100)^n$) and Interest=16500 ($A-P=I$)</p>	(2)
28.	<p>What is the impact of increase / decrease SLR rate by RBI?</p> <p>Ans. Higher liquidity ratio forces commercial banks to maintain a larger proportion of their resources in liquid asset and thus reduces their capacity to grant loans and advances, thus it is an anti-inflationary impact. A higher liquidity ratio diverts the bank funds from loans and advances to investment in government and other approved securities.</p>	(2)
29.	<p>What is the need for segregation of the different areas of the Bank?</p> <p>Ans. the reason for segregating the functions into different office is to have segregation of roles and responsibilities to avoid frauds and ensure accountability and have a better focus on each area. Employees <u>require different skills</u> for carrying out various operations.</p>	(2)
30.	<p>What are the goals of monetary policy?</p> <p>Goals of monetary policy</p> <ul style="list-style-type: none"> • Price Stability • High Employment • Economic Growth • Financial markets Stability • Interest rate stability • Stability in foreign exchange market 	(2)

Answer any 5 questions out of the given 7 questions of 3 marks each:

31.	<p>State the difference between Bank Guarantee and letter of credit.</p> <p>Ans. Letters of credit ensure that a transaction proceeds as planned, while bank guarantees reduce the loss if the transaction doesn't go as planned.</p> <p>A letter of credit is an obligation taken on by a bank to make a payment once certain criteria are met.. A bank guarantee, like a line of credit, guarantees a sum of money to a beneficiary</p>	(3)
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32.	Explain any three factors which determine the interest rate? Ans. Inflation 2. Opportunity cost .3. Default Panel interest	(3)
33.	Briefly explain the drawbacks of charging interest as per Floating rate? Ans. Drawbacks are: 1. uneven nature of monthly installments 2. Entire budget out of order due to hike in EMI payments.3. Dependent on some underlying index, which goes on changing.	(3)
34.	List any three functions of Back office. Ans (1)Checking and Opening Clients' accounts as per the details provided (2)Issuance of cheque books. (3) solving request of customer's	(3)
35.	What are the contingent liabilities of a bank? Give names of such liabilities. Ans. Contingent liabilities comprise of those liabilities which are not known in advance and are unforeseeable. Every bank makes some provision for contingent liabilities. a) Claims against the bank not acknowledged as debts. b) Liability for partly paid investments.	(3)
36.	Explain Phishing, skimming and spoofing? Ans Phising : Phishing is the centre stage of Internet scams,in the way of sending emails at arbitrary. Skimming Fraudsters use skimmers to make fake ATM cards, a swipe-card device which reads consumer's ATM card's information. Spoofing: The invader creates a misleading context which false you in making an unsuitable security- appropriate decision.	(3)
37.	State any three precautions to be taken while doing Internet Bank. Ans. Security features available in the online banking are: 1.Security token device for online banking 2.Use of a secure website has become almost universally adopted 3.Single password authentication	(3)

Answer any 3 questions out of the given 5 questions of 5 marks each:

38.	State the meaning of term Brokerage Services. Why bank act as dealers for such services? List the instruments in which bank deals. Ans. This service of buying / selling financial products is known as Brokerage services(1) Investment Bank Dealers know their customers' needs and can help meet the two customers. Bank Dealers buy / sell financial products on behalf of their customers. Bank	(5)
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	<p>earns brokerage income and profit from buying / selling of securities. (2)</p> <p>Bank Dealers provide brokerage services in case of: (2)</p> <ul style="list-style-type: none"> • Equity shares • Debt Instruments • Currencies • Derivatives instruments 	
39.	<p>What is ATM? What purpose does it serve? State any three uses of ATM.(1+2+2)</p> <p>Ans.. ATMs are primarily machines to securely store / dispense bank notes. ATM is a preferred self-service channel available to cardholders. The services available include payment of utility bills, topping up of mobile phones, reloading prepaid cards, etc</p> <p>ATM is a computerized machine that provides the customers of banks the facility of accessing their account for dispensing cash and to carry out other financial & non-financial transactions without the need to actually visit their bank branch</p> <p>Uses of ATMs:</p> <p>24-hour access to cash</p> <p>View Account Balances & Mini-statements</p> <p>Order a Cheque Book / Account Statement</p> <p>Transfer Funds between accounts</p> <p>Refill your Prepaid card</p>	(5)
40.	<p>Explain the need for adopting security measures for the protection of Bank property. State any three such measures.</p> <p>Ans.It is important to have proper security arrangement to protect the customers and the Bank.</p> <ul style="list-style-type: none"> • The entrance / exit gate should be always guarded by a gunman. The gate should be open to permit entry or exit of only one person at a time. This will prevent the miscreants to run away quickly if they try to do some mischief. • All other entries to the branch hall should be closed to prevent anybody from entering or exiting the bank from that entry point. • Burglar Alarms should be fixed at several places in the branch, including one each in the Vault cash cabin/s, in the cash manager's box or desk, or branch manager's cabin. 	(5)
41.	<p>What are the tools used by RBI to control inflation?</p> <p>Ans. Ans. Instruments of Monetary Policy are as follows:</p> <p>Quantitative or General Methods:</p> <ul style="list-style-type: none"> • Bank Rate • Open Market Operations • Change in <ul style="list-style-type: none"> • Cash Reserve Ratio (CRR) • Statutory Liquidity Ratio (SLR) • Repo and Reverse Repo rates 	(5)

Qualitative or Selective Methods:

- Selective Credit control
- Rationing of credit
- Moral Persuasion
- Direct action

42. Give Performa of the Balance Sheet of the Bank?

(5)

**FORM OF CONSOLIDATED BALANCE SHEET OF A BANK AND ITS
SUBSIDIARIES ENGAGED IN FINANCIAL ACTIVITIES**

Balance Sheet of _____ (here enter name of the banking group)
(000's omitted)

Balance Sheet as on March 31 (Year)

	Schedule	Year ended 31.3..... (Current Year)	Year ended 31.3..... (Previous Year)
CAPITAL & LIABILITIES			
Capital	1		
Reserves & Surplus	2		
Minorities Interest	2A		
Deposits	3		
Borrowings	4		
Sundry Payables ¹			
Other Liabilities and Provisions	5		
Total			
ASSETS			
Cash and Balances with Reserve Bank of India	6		
Balances with banks and money at call and Short Notice	7		
Investments	8		
Loans & Advances	9		
Sundry Receivables ²			
Fixed Assets	10		
Other Assets	11		
Goodwill on Consolidation ³			
Debit Balance of Profit and Loss A/C			

Total			
Contingent liabilities	12		
Bills for collection			